

AGENDA
BOARD OF CONTROL

Mayor's Conference Room
Thursday, February 15, 2018 2:00 PM

Action	Description	Reference No.
1. Renew – Transportation Services – Human Services		BC-18-073
2. Renew – Laboratory Analysis Services		BC-18-074
3. Renew – Purchase of Fire Hydrants		BC-18-075
4. Renew – Purchase of <u>Water</u> Maintenance Appurtenances		BC-18-076
5. Renew – Purchase of <u>Sewer</u> Maintenance Appurtenances		BC-18-077
6. Renew – Site to Receive & Process Yard Waste		BC-18-078
7. Renew – Repair & Maint Parts for Cushman Vehicles		BC-18-079
8. Award – Pick-up Truck w/Plow – Div of Parks		BC-18-080
9. Award – Extended Cab Pick-up Truck – Div of Sewer		BC-18-081
10. Award – Front End Loader – Div of Sewer/Water		BC-18-082
11. Award – Turnout Gear Washer & Dryers – Div of Fire		BC-18-083
12. Renew – Fourth of July Fireworks Display		BC-18-084
13. Award – Hazardous Tree Removal Project		BC-18-085
14. Award – 2018 Reforestation Program		BC-18-086
15. Award – 2018 Sidewalk Replacement Program		BC-18-087
16. Award – 2018 Sidewalk <u>Grinding</u> Program		BC-18-088
17. Award – Superion Public Sector Maintenance & Support		BC-18-089
18. Amend – Prof Svs Contract – Re: Environmental Surveys of Lakewood Hospital Property		BC-18-090
19. Award – Occupational Medicine & Drug Screening Services		BC-18-091
20. Award – Workers' Comp Excess Loss Insurance Coverage		BC-18-092

***Next Meeting is Monday,
March 5, 2018; 2:30 PM***

Mayor
Finance Director
Law Director
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-073

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

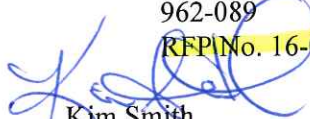
Subject: Renew Contract – Transportation Services – Division of Human Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Human Services, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with Senior Transportation Connection (STC) in the amount of \$60,000 to provide Transportation Services for eligible Lakewood senior citizens, to serve Family to Family program clients, and for emergency situations to serve victims of fire and/or intradepartmental requests. This is the first of (2) additional one-year renewal options available to the city; contract effective March 1, 2018 through February 28, 2019.

Senior Transportation Connection submitted the best responsive and responsible proposal for the services required in RFP No. 16-014.

Contracting Authority:	Ordinance 43-17 \$65,000
Contracting Balance:	\$54,301 / \$5,000
Funding:	Office on Aging III Fund
Account Distribution:	250-4020-442-39-10 \$60,000
Account Balance:	\$49,301 / (\$10,699)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Contractual Services
Commodity Code:	962-089
Bid Reference:	RFP No. 16-014


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Memo

To: Kim Smith, Finance

From: Toni Gelsomino, Human Services

Date: February 8, 2018

Re: Board of Control – Senior Transportation Connection

I am requesting Board of Control approval of an award of contract with Senior Transportation Connection. A contract not to exceed \$ 60,000 will reimburse the cost of non-emergency medical transportation for eligible Lakewood senior citizens in 2018 paid from account 250-4020-442-39-10.

This contract with Senior Transportation Connection will provide non-emergency medical transportation for Lakewood residents, age 60 and older, through December 2018. The transportation and customer service offered through STC has been well received by users and staff and has enabled the City of Lakewood Division of Aging to support older residents with simple access to non-emergency medical transportation. An added benefit has been weekly and monthly data sharing that supports evaluation and planning for future transportation services.

Please contact me at 6687 for further information. Thank you for your consideration of this request.

Increase
STC
PO 88137
to \$60K

Transportation Services Contract

This Transportation Services Contract (the "Contract"), made and entered into as of this 15th day of MARCH 2017, by and between the City of Lakewood, an Ohio municipality, after this called "Recipient," and Senior Transportation Connection, an Ohio non-profit corporation, after this called "Contractor".

WHEREAS, the Recipient desires to retain the services of competent and qualified Contractor to provide certain transportation services to the Recipient, and;

WHEREAS, the Contractor is competent and qualified to furnish services to the Recipient and has provided a responsive and responsible proposal, and desires to provide transportation services according to the terms and conditions stated herein. Now, therefore, in consideration of the mutual covenants, agreements and considerations contained herein, the Recipient and Contractor agree as hereinafter set forth:

SECTION 1: CONTRACTOR AS AN INDEPENDENT CONTRACTOR

The Contractor shall provide the services required herein strictly under a contractual relationship with the Recipient and is not, nor shall be, construed to be an agent or employee of the Recipient. As an independent Contractor, the Contractor shall pay any and all applicable taxes required by law. In performing the services hereunder, the Contractor shall comply with all pertinent Federal, State, and local statutes including, but not limited to, the Fair Labor Standards Act, The Americans with Disabilities Act, the Federal Civil Rights Act, and any and all relevant employment laws. The Contractor shall be responsible for all income tax, social security and Medicare taxes, Federal unemployment taxes, and any other withholdings from its employees' wages or salaries.

- A) The Contractor shall hire, compensate, supervise, and terminate members of its work force; shall direct and control the manner in which work is performed including conditions under which individuals will be assigned duties, how individuals will report, and the hours individuals will perform.
- B) The Contractor shall not be exclusively bound to the Recipient and may provide service to other private and public entities.

SECTION 2: TERM

Subject to the termination provisions contained in this Contract, the term of this Contract shall be for the period beginning April 1, 2017 and ending December 31, 2018, unless either party serves written notice to the other party at least ninety (90) days prior to the end of the term.

Feb 8, 2018 11:56:12 AM EST
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250-4020-442.39-10
Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

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Previous acc...
Next account
2017
2019
Account activi...
Pending trans...
Images
Budget alloca...

Account information
Contractual Services / Other
Fiscal year: 2018
Budget: 60,000.00
Committed: 16,999.00
Balance: 43,001.00

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	10,698.50	10,698.50
Q 02 February	.00	10,698.50
Q 03 March	.00	10,698.50
Q 04 April	.00	10,698.50
Q 05 May	.00	10,698.50

Payment information

Vendor	(* indicates pending)	Total
Q SENIOR TRANSPORTATION CONNECTI		10,698.50

Encumbrances

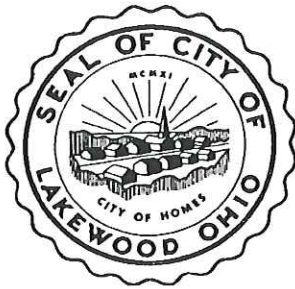
PO #	Vendor	Balance
Q 088137	SENIOR TRANSPORTATION	4,300.50

Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000030449		2,000.00

Segment/Balance Details

Fund	250	Office on Aging IIIB Fund	Original Budget	60,000.00
Department	40	Human Services	Revised Budget	.00
Division	20	Aging	Current expenditures	.00
Activity basic	44	Public Health	YTD expenditures	10,698.50
Sub activity	2	Public Health	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	4,300.50
Object	10	Other	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-074

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107


Subject: Renew Contract – Laboratory Analysis Services – Water Dept.

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract to **CWM Environmental** in an amount not to exceed **\$15,000** to provide Laboratory Analysis Services as outlined in RFP No. 16-002 for the Division of Water. This is the final of (2) additional one-year renewal options available to the City; contract effective **March 15, 2018** through March 14, 2019.

CWM Environmental submitted the sole response to RFP 16-002.

Contracting Authority:	Ordinance 43-17 \$25,000
Contracting Balance:	\$25,000 / \$10,000
Funding:	Enterprise Fund
Account Distribution:	501-3062-431-30-11 \$30,000
Account Balance:	\$28,740 / \$13,740
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services - Lab Analysis Fees
Commodity Code:	961-048
Bid Reference:	RFP 16-002


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMO

DATE: 02/12/2018

TO: Kim Smith

FROM: Nicholas Del Vecchio

SUBJECT: Board of Control (Lab Analysis)

I am requesting BOC approval in the amount not to exceed \$15,000 for laboratory analysis. CWM formerly known as Precision Analytical was awarded this contract in 2016 this will be the second of (2) one-year renewals. Contract pricing effective 3/15/2018 thru 3/14/2019 Funds are available in account # 501-3062-431.30-11

Thanks,
Nicholas Del Vecchio

CITY OF LAKEWOOD, OHIO REQUEST FOR PROPOSAL

LABORATORY ANALYSIS SERVICES FOR WATER DEPARTMENT RFP NO. 16-002

VENDOR NAME: CWM Environmental Cleveland

CONTRACTUAL ANALYTES Year 1: March 15, 2016 through March 14, 2017

<u>Analyte</u>	<u>Frequency</u>	<u>Unit Price</u>	<u>Premium Price*</u>
Alkalinity	54/year	\$ <u>10</u>	\$ <u>13.50</u>
Ortho-Phosphate	54/year	\$ <u>20</u>	\$ <u>27</u>
pH	54/year	\$ <u>10</u>	\$ <u>13.50</u>
Pb, Cu	30/year	\$ <u>17</u>	\$ <u>23</u>
HAA5	32/year	\$ <u>50</u>	\$ <u>68</u>
TTHM	32/year	\$ <u>75</u>	\$ <u>100</u>
Sample Handling & Disposal Fee		\$ <u>5</u>	\$ <u>15</u>

(note: quantities are estimates only)

CONTRACTUAL ANALYTES Year 2: March 15, 2017 through March 14, 2018

<u>Analyte</u>	<u>Frequency</u>	<u>Unit Price</u>	<u>Premium Price*</u>
Alkalinity	54/year	\$ <u>10.50</u>	\$ <u>14</u>
Ortho-Phosphate	54/year	\$ <u>21.00</u>	\$ <u>28</u>
pH	54/year	\$ <u>10.50</u>	\$ <u>14</u>
Pb, Cu	0/year	\$ <u>18</u>	\$ <u>24</u>
HAA5	32/year	\$ <u>52</u>	\$ <u>71</u>
TTHM	32/year	\$ <u>79</u>	\$ <u>106</u>
Sample Handling & Disposal Fee		\$ <u>5</u>	\$ <u>15</u>

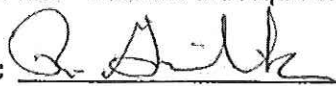
(note: quantities are estimates only)

CONTRACTUAL ANALYTES Year 3: March 15, 2018 through March 14, 2019

<u>Analyte</u>	<u>Frequency</u>	<u>Unit Price</u>	<u>Premium Price*</u>
Alkalinity	54/year	\$ <u>11</u>	\$ <u>15</u>
Ortho-Phosphate	54/year	\$ <u>22</u>	\$ <u>30</u>
pH	54/year	\$ <u>11</u>	\$ <u>15</u>
Pb, Cu	0/year	\$ <u>19</u>	\$ <u>25</u>
HAA5	32/year	\$ <u>55</u>	\$ <u>74</u>
TTHM	32/year	\$ <u>82</u>	\$ <u>111</u>
Sample Handling & Disposal Fee		\$ <u>5.50</u>	\$ <u>16.50</u>

(note: quantities are estimates only)

*Premium Price – If results are requested to be provided in less than five (5) working days

Signed by: 

Title: VP Operations

Date: 2/28/16

Feb 8, 2018 12:47:19 PM EST

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NavLine

501-3062-431.30-11

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
 - ☒ Detail by date
 - ☒ Detail by code
 - ☒ Detail by year & period
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement card

Account information

Q Professional Services / Lab Analysis Fees
Fiscal year: 2018 Dr
Budget: 30,000.00
Committed: 1,260.00
Q Balance: 28,740.00

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	1,260.00	1,260.00
Q 02 February	.00	1,260.00
Q 03 March	.00	1,260.00
Q 04 April	.00	1,260.00
Q 05 May	.00	1,260.00

Payment Information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
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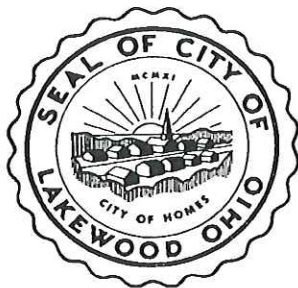
Pre Encumbrances

Type	Req/P0	Project	Balance
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Segment/Balance Details

Fund	Department	Water Fund	Public Works	Original Budget	Revised Budget
501	30			30,000.00	.00

Print Cancel Exit Previous acc... Next account 2017 2019 Account activ...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-075

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Purchase of Fire Hydrants

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract to Core & Main (formerly HD Supply Waterworks Ltd.) in an amount not to exceed \$30,000 for the Purchase of Fire Hydrants. This is the final of (2) additional one-year renewal options available to the city; contract effective March 1, 2018 through February 28, 2019.

Core & Main submitted the sole bid for the Purchase of Fire Hydrants on Bid No. 16-007.

Contracting Authority:	Ordinance 43-17 \$100,000
Contracting Balance:	\$100,000 / \$70,000
Funding:	Enterprise Fund
Account Distribution:	501-3062-431- 46-08 \$90,000
Account Balance:	\$90,000 / \$60,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Repair and Maint Supplies / Utility Maintenance
Commodity Code:	340-000
Bid Reference:	Bid No. 16-007


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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501-3062-431.46-08

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Repair Parts & Supplies / Utility Maintenance

Fiscal year: 2018

Budget: 90,000.00

Committed: 2,500.00

Balance: 87,500.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

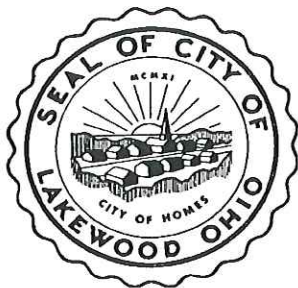
PO #	Vendor	Balance
Q 088317	AAA GAS & WELDING SUP	500.00
Q 088321	CLASS C SOLUTIONS GRD	2,000.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	501	Water Fund	Original Budget	90,000.00
Department	30	Public Works	Revised Budget	.00
Division	62	Water Distribution	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	46	Repair Parts & Supplies	Encumbrances	2,500.00
Object	08	Utility Maintenance	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-076

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Purchase of Water Maintenance Appurtenances

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with Core & Main (formerly HD Supply Waterworks Ltd.) in the amount of \$50,000 to purchase Water Maintenance Appurtenances. This is the final of (2) additional one-year renewal options available to the city; contract effective March 1, 2018 through February 28, 2019.

Core & Main submitted the sole bid for the Water Maintenance Appurtenances portion of Bid 16-006.

Contracting Authority:	Ordinance 43-17 \$100,000
Contracting Balance:	\$70,000 / \$20,000
Funding:	Enterprise Fund
Account Distribution:	501-3062-431-46-08 \$90,000
Account Balance:	\$60,000 / \$10,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Repair and Maint Supplies / Utility Maintenance
Commodity Code:	890-000
Bid Reference:	<u>Bid No. 16-006</u>

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Acting Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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Navigation

501-3062-431.46-08

Account miscellane

Budget miscellane

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Repair Parts & Supplies / Utility Maintenance

Fiscal year: 2018 Dr

Budget: 90,000.00

Committed: 2,500.00

Q Balance: 87,500.00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Encumbrances

PO #	Vendor	Balance
Q 088317	AAA GAS & WELDING SUP	500.00
Q 088321	CLASS C SOLUTIONS GRO	2,000.00

Segment/Balance Details

Fund	501	Water Fund	Original Budget	90,000.00
Department	30	Public Works	Revised Budget	.00

Project Data

Project Entry Optional

Payment information

Vendor	(* indicates pending)	Total
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Pre Encumbrances

Type	Req/PO	Project	Balance
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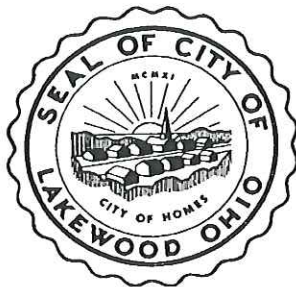
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Next account

2017

2019

Account activi...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-077

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

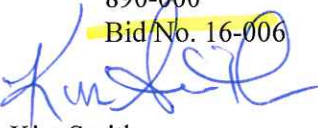
Subject: Renew Contract – Purchase Sewer Maintenance Appurtenances

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with EJ USA, Inc. in an amount not to exceed \$10,000 for the purchase of Sewer Maintenance Appurtenances. This is the final of (2) additional one-year renewal options available to the City; contract effective March 1, 2018 through February 28, 2019.

EJ USA, Inc. submitted the sole bid for the Sewer Maintenance Appurtenances portion of Bid 16-006.

Contracting Authority:	Ordinance 43-17 \$100,000
Contracting Balance:	\$20,000 / \$10,000
Funding:	Enterprise Fund
Account Distribution:	510-3070-431-46-03 \$10,000
Account Balance:	\$10,000 / \$0
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Repair and Maintenance Supplies / Utility Maintenance
Commodity Code:	890-000
Bid Reference:	<u>Bid No. 16-006</u>


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public	_____	_____	_____
Kevin M. Butler, Acting Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Feb 8, 2018 3:28:08 PM EST

File Edit Commands Help

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Navigation

510-3070-431.46-03

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Repair Parts & Supplies / Steel, Iron

Fiscal year: 2018

Budget: 10,000.00

Committed: 5,000.00

Balance: 5,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Encumbrances

PO #	Vendor	Balance
Q 088326	EJ USA, INC.	5,000.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	510	Wastevtr Coll System Fund	Original Budget	10,000.00
Department	30	Public Works	Revised Budget	.00

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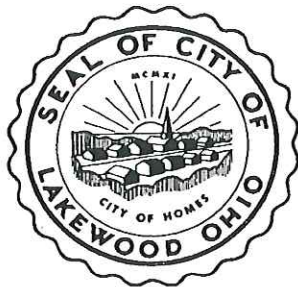
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Next account

2017

2019

Account activi...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-078

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

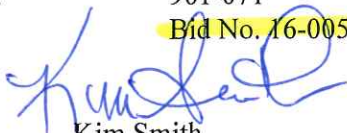
Subject: Renew Contract – Site to Receive and Process Yard Waste

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Refuse, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract to Kurtz Bros. in an amount not to exceed \$25,000 to provide a Site to Receive and Process Yard Waste. This is the final of (2) additional one-year renewal options available to the city; contract effective March 1, 2018 through February 28, 2019.

Kurtz Bros. submitted the sole bid for the Site to Receive and Process Yard Waste as outlined in Bid No. 16-005 and has agreed to hold pricing at \$5.00/cubic yard.

Contracting Authority:	Ordinance 43-17 \$45,000
Contracting Balance:	\$45,000 / \$20,000
Funding:	General Fund
Account Distribution:	101-3040-433-39-09 \$500,000
Account Balance:	\$389,008 \$364,008
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Contractual Service – Refuse Hauling
Commodity Code:	961-071
Bid Reference:	Bid No. 16-005


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

DATE: February 9, 2018
TO: Joe Beno, Director, Department of Public Works
FROM: Glen P. Bleich, Division Manager, of Refuse and Recycling
RE: Yard Waste Contract
CC: Kim Smith

I am recommending that the contract with Kurtz Brothers, Inc. to provide the City of Lakewood a site to deliver yard waste at a charge of \$5.00 Cubic Yard be renewed for the year 2018.



Kurtz Bros., Inc.

We make the good earth better!™

KURTZ BROS., INC. Corporate Office, Cleveland

PO Box 31179 · Independence, OH 44131 · (216) 986-7000

February 8, 2018

This is to confirm that Kurtz Bros. will be extending the city's quoted price of \$5.00/cy for a Site to Receive and Process Yard Waste as the original stated in 2016 Bid No. 16-005; this is the final of (2) additional one-year renewal options available to the city against this contract.

Contract price increase effective 3/1/18 through 2/18/19.

Respectfully,

Debbie Maher
216-986-7007
debbiem@kurtz-bros.com

BID FOR: SITE TO RECEIVE & PROCESS YARD WASTE

BID NUMBER: 16-005

BID DATE: TUESDAY, FEBRUARY 16, 2016 10:00 AM

NAME OF BIDDING FIRM: KURTZ Bros., INC.

ADDRESS: 6415 GRANGER RD.
INDEPENDENCE OH 44131
CITY STATE ZIP

PHONE NUMBER: 216-986-7000

FAX NUMBER: 216-986-7001

BY: [Signature] 2/16/16
SIGNATURE DATE

NAME: JOHN KURTZ
PRINTED

TITLE: Pres

THE PRICE QUOTED SHALL BE COMPLETED WITH ALL LABOR, INSURANCE, MATERIALS, TRANSPORTATION, PERMITS, ETC. INCLUDED. NO ADDITIONAL FEES, CHARGES, OR EXPENSES MAY BE ADDED TO THE PRICE QUOTED.

BASE BID: SITE TO RECEIVE & PROCESS YARD WASTE

INITIAL CONTRACT: \$ 5.00 / Cubic Yard \$ — / Ton

City will pay Vendor X (or) Vendor will pay City —
(Indicate with (X) if City will pay Vendor, or Vendor will pay City)

Distance to Disposal Site: 14.5 miles from Division of Refuse & Recycling,
12920 Berea Road, Lakewood, OH 44111

Bidder shall include recommended truck route to disposal site(s) originating from the Division of Refuse & Recycling.

I-90 E. to I-77 S
BRECKSVILLE RD EXIT
RT. 18 EAST - CANAL RD. SOUTH

RENEWAL OPTION

SITE TO RECEIVE & PROCESS YARD WASTE

BID NO. 16-005

PURSUANT TO THE PROVISIONS STATED IN THE BID, THE CITY OF LAKEWOOD SHALL HAVE THE SOLE OPTION TO EXTEND THE CONTRACT PERIOD IN ONE-YEAR INCREMENTS FOR A TOTAL ACCUMULATIVE PERIOD OF TWO (2) ADDITIONAL YEARS. THIS OPTION SHALL APPLY TO ANY OR ALL OF THE EQUIPMENT AND SERVICES QUOTED HEREIN.

IF THE OPTIONS ARE EXERCISED, THE CONTRACTOR SHALL CHARGE THE CITY THE SAME PRICE AS QUOTED HEREIN EXCEPT AS MODIFIED IN THE PARAGRAPHS BELOW. ALL MODIFICATIONS SHALL BE COMPUTED AGAINST THE ORIGINAL CONTRACT PRICE.

THE OPTION SHALL BE EXECUTED AT THE SAME PRICE(S) QUOTED HEREIN SUBJECT TO A MAXIMUM PERCENTAGE OF INCREASE AND/OR MINIMUM PERCENTAGE OF DECREASE, IF ANY, QUOTED BY THE CONTRACTOR BELOW FOR EACH APPLICABLE OPTION PERIOD:

1ST 12-MONTH RENEWAL \$ 6.00 /Cubic Yard; \$ _____ /Ton
March 1, 2017 through February 28, 2018

City will pay Vendor ☒ (or) Vendor will pay City _____
(Indicate with (X) if City will pay Vendor, or Vendor will pay City)

2ND 12-MONTH RENEWAL \$ 7.00 /Cubic Yard; \$ _____ /Ton
March 1, 2018 through February 28, 2019

City will pay Vendor ☒ (or) Vendor will pay City _____
(Indicate with (X) if City will pay Vendor, or Vendor will pay City)

I HEREBY GRANT THE CITY OF LAKEWOOD THE OPTIONS STATED ON THIS PAGE. IF A PERCENTAGE OF INCREASE OR DECREASE IS NOT QUOTED (IE, LEFT BLANK), THE CITY SHALL HAVE THE RIGHT TO EXECUTE THE OPTION AT THE SAME PRICE(S) QUOTED FOR THE ORIGINAL CONTRACT PERIOD. IF A ZERO PRICE CHANGE IS INDICATED FOR ANY OF THE RENEWAL PERIODS INDICATE "0" ON THE SPACE PROVIDED.

NAME OF COMPANY: KURTZ BROS. INC.

NAME: [Signature]
SIGNATURE

NAME: JOHN KURTZ
SIGNATURE PRINTED

TITLE: PROS

Feb 8, 2018 12:36:20 PM EST

File Edit Commands Help

SUPERION

NavLine

101-3040-433 39-09

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Waste Disposal

Fiscal year: 2018 Dr

Budget: 560,000.00

Committed: 110,992.03

Balance: 449,007.97

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	110,992.03	110,992.03
Q 02 February	.00	110,992.03
Q 03 March	.00	110,992.03
Q 04 April	.00	110,992.03
Q 05 May	.00	110,992.03

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
------	--------	---------

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	560,000.00
Department	30	Public Works	Revised Budget	.00
Division	40	Refuse and Recycling	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	110,992.03
Sub activity	3	Sanitation	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	.00
Object	09	Waste Disposal	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-079

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

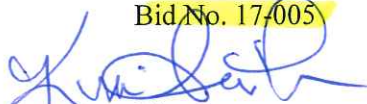
Subject: Renew Contract – Repair and Maintenance Parts for Cushman Vehicles

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with Baker Vehicle Systems, Inc. in an amount not to exceed \$25,000 for repair and maintenance parts for Cushman Vehicles. This is the first of (3) additional one-year renewal options available to the city; contract effective March 1, 2018 through February 28, 2018. (*Spent \$11,946 in 2017, \$14,230 in 2016, \$22,406 in 2015*)

Baker Vehicle Systems, Inc. submitted the sole response for Repair & Maintenance Parts for Cushman Vehicles as outlined in Bid 17-005.

Contracting Authority:	Ordinance 43-17 \$600,000
Contracting Balance:	\$497,550 / \$472,550
Funding:	General Fund
Account Distribution:	101-3050-414-46-06 \$435,000
Account Balance:	\$332,550 / \$307,550
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Repair & Maintenance Supplies – Motor Vehicles
Commodity Code:	060-000
Bid Reference:	Bid No. 17-005


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

TO: KIM SMITH
FROM: JAMES HOLMAN
SUBJECT: RENEWAL – BID NO. 17-005
DATE: 2/13/2018
CC: JOE BENO

Please accept this letter of recommendation to renew the contract with Baker Vehicle Systems for Cushman repair and maintenance parts starting March 01, 2018 and ending February 28, 2019, this is the first of (3) additional one-year renewal options available to the city against this bid.

BID FOR: REPAIR & MAINTENANCE PARTS FOR
CUSHMAN VEHICLES

BID NUMBER: 17-005

BID DATE: TUESDAY, FEBRUARY 7, 2017 10:00 AM


NAME OF BIDDING FIRM: Baker Vehicle Systems Inc.

ADDRESS: 9035 Freeway Drive

Macedonia Ohio 44056
CITY STATE ZIP

PHONE NUMBER: 330-467-2250

FAX NUMBER: 330-467-8308

BY: 
SIGNATURE

NAME: Ronald E. Baker
PRINTED

TITLE: Treasurer

THE PRICE QUOTED SHALL BE COMPLETED WITH ALL LABOR, INSURANCE, MATERIALS, TRANSPORTATION, PERMITS, ETC. INCLUDED. NO ADDITIONAL FEES, CHARGES, OR EXPENSES MAY BE ADDED TO THE PRICE QUOTED.

VENDOR SHALL SUPPLY A CURRENT, EFFECTIVE, PUBLISHED MANUFACTURERS PRICE LIST WITH A PERCENTAGE MARK-UP OR DISCOUNT OFF OF LIST PRICE INDICATED. PLAINLY INDICATE WHETHER THE PERCENTAGE INDICATED IS A MARK-UP OR A DISCOUNT APPLICABLE TO THE PUBLISHED PRICE LIST. PERCENTAGES NOT CLEARLY IDENTIFIED AS A MARK-UP OR DISCOUNT WILL BE CAUSE FOR BID REJECTION.

PERCENTAGE MARK-UP: _____ % or

DISCOUNT: 7 % OFF PUBLISHED PRICE LIST
-or- CURRENT MANUFACTURER
SUGGESTED LIST PRICES

RENEWAL OPTION
REPAIR & MAINTENANCE PARTS
FOR CUSHMAN VEHICLES

BID NO. 17-005

PURSUANT TO THE PROVISIONS STATED IN THE BID, THE CITY OF LAKEWOOD SHALL HAVE THE SOLE OPTION TO EXTEND THE CONTRACT PERIOD IN ONE-YEAR INCREMENTS FOR A TOTAL ACCUMULATIVE PERIOD OF THREE (3) ADDITIONAL YEARS. THIS OPTION SHALL APPLY TO ANY OR ALL OF THE EQUIPMENT AND SERVICES QUOTED HEREIN.

IF THE OPTIONS ARE EXERCISED, THE CONTRACTOR SHALL CHARGE THE CITY THE SAME PRICE AS QUOTED HEREIN EXCEPT AS MODIFIED IN THE PARAGRAPHS BELOW. ALL MODIFICATIONS SHALL BE COMPUTED AGAINST THE ORIGINAL CONTRACT PRICE.

THE OPTION SHALL BE EXECUTED AT THE SAME PRICE(S) QUOTED HEREIN SUBJECT TO A MAXIMUM PERCENTAGE OF INCREASE AND/OR MINIMUM PERCENTAGE OF DECREASE, IF ANY, QUOTED BY THE CONTRACTOR BELOW FOR EACH APPLICABLE OPTION PERIOD:

1ST 12-MONTH RENEWAL + / - 0 %

March 1, 2018 through February 28, 2019

2ND 12-MONTH RENEWAL + / - 0 %

March 1, 2019 through February 28, 2020

3RD 12-MONTH RENEWAL + / - 0 %

March 1, 2020 through February 28, 2021

I HEREBY GRANT THE CITY OF LAKEWOOD THE OPTIONS STATED ON THIS PAGE. IF A PERCENTAGE OF INCREASE OR DECREASE IS NOT QUOTED (IE, LEFT BLANK), THE CITY SHALL HAVE THE RIGHT TO EXECUTE THE OPTION AT THE SAME PRICE(S) QUOTED FOR THE ORIGINAL CONTRACT PERIOD. IF A ZERO PRICE CHANGE IS INDICATED FOR ANY OF THE RENEWAL PERIODS INDICATE "0" ON THE SPACE PROVIDED.

NAME OF COMPANY: Baker Vehicle Systems Inc.

NAME: 
SIGNATURE

NAME: Ronald E. Baker
SIGNATURE PRINTED

TITLE: Treasurer

Feb 8, 2018 12:42:09 PM EST

File Edit Commands Help

Print screen RION

101-3050-414.46-06

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

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Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Repair Parts & Supplies / Motor Vehicles

Fiscal year: 2018 Dr

Budget: 435,000.00

Committed: 321,602.83

Q Balance: 113,397.17

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	93,027.86	93,027.86
Q 02 February	9,422.05	102,449.91
Q 03 March	.00	102,449.91
Q 04 April	.00	102,449.91
Q 05 May	.00	102,449.91

Payment information

Vendor	Total
Q CUSTOM ELECTRIC SERVICE, INC.	1,139.00
Q HORTON EMERGENCY VEHICLES CO.	1,802.39
Q MILL SUPPLY INC.	644.89
Q BAKER VEHICLE SYSTEMS, INC.	1,362.15
Q TRUCKPRO, LLC	231.33
Q WORCESTER SALES & SERVICE INC.	75.47
Q CUSTOM CLUTCH, JOINT &	1,150.27

Encumbrances

PO #	Vendor	Balance
Q 087941	AC/DC INDUSTRIES	300.00
Q 087943	BAKER VEHICLE SYSTEMS	13,637.85
Q 087944	BEE CLEAN CAR WASH	2,000.00
Q 087945	BEST EQUIPMENT CO.	35,501.73
Q 087946	CERNI MOTOR SALES, IN	717.03
Q 087949	CLEVELAND SPRING	3,212.47
Q 087950	CONCORD ROAD EQUIPMEN	1,739.82

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	435,000.00
Department	30	Public Works	Revised Budget	.00
Division	50	Fleet Management	Current expenditures	9,422.05
Activity basic	41	General Government	YTD expenditures	93,027.86
Sub activity	4	General Government	Unposted expenditures	.00
Element	46	Repair Parts & Supplies	Encumbrances	219,152.92
Object	06	Motor Vehicles	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-080

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: **Award of Contract – Pick-up Truck w/Plow – Division of Parks**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Middletown Ford in the amount of \$35,617 for the purchase of a 2018 Ford F350 4X4 Regular Cab Pick-Up Truck with Snow Plow for use by the Division of Parks.

Pick-Up Truck w/Plow to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program; GDC093; RS901018.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,354,393 / \$2,318,776
Funding:	General Fund
Account Distribution:	101-3010-451-86-12 Project #183011 \$36,000
Account Balance:	\$36,000 / \$383
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Parks P/U Truck w/Plow
Commodity Code:	070-048
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



18-081

INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2018 CAPITAL PLAN VEHICLES AND EQUIPMENT
Ordinance: 52-17 Vehicles, Machinery, and Equipment
DEPT: Project 183011 PARKS DEPARTMENT VEHICLE
DATE: 02/09/2018
CC: Joseph Beno, Kurt Matej

General \$
070-048

Public Works has spending authority to purchase one (1) New Parks vehicle @ \$40,000.00, Project number 183011. This equipment was quoted at \$35,616.50 from Middletown Ford who is the state bid vendor. Total cost of the project is \$35,941.50. The funds for this purchase will come from General Fund. This vehicle will replace unit 604, a 2004 Ford F250 with 85,000 miles. Old 604 will be sent to auction. New 604 will be used by the parks department for towing mowers to various places for grass cutting and will have a snow plow for plowing of lots during the winter.

Detailed descriptions see attached specifications and Quotes

Final Quote from vendor awarded to Middletown Ford 1750 N. Verity Parkway Middletown, Ohio 45042 Ohio DAS Contract Number RS901018

One (1) 2018 Ford F350 4X4 Regular Cab @ \$ 35,616.50

Final Quote from vendor awarded to Ziebart 6754 Pearl Road Cleveland, OH 44130-3620

One (1) Rust proofing & Undercoating @ \$ 325.00
Total \$ 325.00

Anticipated life span of one (1) Ford F350 pickup truck is 15 years.

Expected delivery date 90-120 days ARO.

Reg's
entered

Middletown Ford Fleet Department

1750 N. Verity Parkway

Middletown, OH 45042

(513) 420-8700

ashley.hillis@middletownford.com

darco.murphy@middletownford.com

To whom it may concern, bid on your:

Vehicle Information							Date: 01/31/2018
Item #	Year	Make	Model	Trim	Body Style	Color	No. of Units
27AT	2018	FORD	F-350	XL	REG CAB 4X4	OXFORD WHITE	1

Buyer Information						
Name	Address	City	State	Zip Code	Phone Number	
CITY OF LAKEWOOD	12650 DETROIT AVENUE	LAKEWOOD	OHIO	44107	216-529-6647	

Vehicle Bid (Per Unit)			Amount Due At Inception:	
Item ID No.	Description	Selling Price	[Down Payment:]	\$0.00
	2018 F-350	\$28,456.00	[Rebate(s):]	\$0.00
	SRW	-\$400.00		
	2 ADDITIONAL KEYS	\$500.00		
	SPRAY IN BED LINER	\$460.00		
	7-PIN TRAILER PLUG	\$100.00	N/A	
	ALL TERRAIN TIRES	\$450.00		
	SNOW PLOW PREP	\$175.00	[Trade(s):]	
	8' WESTERN PRO PLUS PLOW	\$5,000.00		
STANDARD	RUNNING BOARDS	\$0.00	Trade 1	\$0.00
	MUDFLAPS ON ALL WHEELS	\$275.00		
	STROBE LIGHT ON CAB	\$350.00		
	Delivery	\$232.00	Trade 2	\$0.00
	Title Fee	\$0.00	Trade 3	\$0.00
	Reg. Fee (45-Day Tag)	\$18.50		
	Other Fees	\$0.00		
	Total Due	\$35,616.50	Total Credits	\$0.00

We would also like to announce that we participate in the state's Minority Business Enterprise (MBE) Program.

We greatly appreciate you giving Middletown Ford the opportunity to earn your business! The above quote is good for 30 days unless otherwise specified. Quotes given on vehicles on the State bid are good until the dates specified on the state bid. **PLEASE NOTE: Any upfits such as Dump Bodies, Utility Bodies, Snow Plows etc. May add up to 6-8 weeks onto vehicle delivery time on state bid.**

WE ALSO ACCEPT TRADE-INS!

Sincerely,

Ashley Hillis, Fleet Manager

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: NEW, MODEL YEAR 2018 OR MANUFACTURER'S CURRENT PRODUCTION
MODEL, SPORT UTILITY VEHICLES, CARGO VANS, AND TRUCKS

CONTRACT No.: RS901018

EFFECTIVE DATES: 12/18/17 to 10/31/18

Index No.: GDC093
Eff. Date: 12/18/17
Page 167

CONTRACTOR INDEX (CONT'D)

CONTRACTOR AND TERMS:



45147
Lebanon Ford Inc.
770 Columbus Ave.
Lebanon, OH 45036

CONTRACT NO.: RS901018-4

DELIVERY: See Price Schedule

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Frank Beaver

Telephone: (614) 570-0702
FAX: (513) 672-9762
E-mail: frankbeaver@roadrunner.com

Preferred Method of receiving Purchase Orders:

E-mail: frankbeaver@roadrunner.com



Minority Business Enterprise

49874
Middletown Ford
1750 North Verity Parkway
Middletown, OH 45042

CONTRACT NO.: RS901018-5

DELIVERY: See Price Schedule

TERMS: Net 30 Days

CONTRACTOR'S CONTACT:

Ashley Hillis
Darco Murphy

Toll Free: (800) 866-6049
Telephone: (513) 420-8700
FAX: (513) 420-8716
E-mail: fleet.sales@middletownford.com

Preferred Method of receiving Purchase Orders:

E-mail: fleet.sales@middletownford.com



CONTRACT NO.: RS901018-6

DELIVERY: See Price Schedule

Feb 12, 2018 9:13:12 AM EST
File Edit Commands Help

Project 183011-Parks

- Account types
- Assets
- Expenditures
- Liabilities
- Revenues
- Encumbrances
- Miscellaneous info
- Pending transaction
- Pre-encumbrances
- Project detail balance

Project Information
Description: Parks Pickup w/ Plow
Status: Active
Estimate: 36,000.00
Type: GF General Fund
Sub type: EQ Equipment & Machinery
Start/stop dates: 1/01/2018 -
1st month of FY: 00
Source of funds:

Project Code
There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	36,000.00
Budget:		36,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	36,000.00
Budget:		36,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print
Cancel
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Next project
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2017
2019
Project activit...
Change balan...

Account Number	Description	Budget	Actual
101-3010-451.86-12	Operating Equipment	36,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-081

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Extended Cab Pick-up Truck – Division of Sewer

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to National Auto Fleet Group in the amount of \$33,412 for the purchase of a 2018 Ford F250 4X4 Extended Cab Pick-Up Truck for use by the Division of Sewer.

Pick-Up Truck will be purchased through National Joint Powers Association (NJPA) as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding; ref contract #120716.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,354,393 / \$2,318,776
Funding:	Enterprise Fund
Account Distribution:	510-3070-431-86-12 Project #183014 \$34,000
Account Balance:	\$34,000 / \$588
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Sewer P/U Truck
Commodity Code:	070-048
Bid Reference:	NJPA

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



18-082

INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2018 CAPITAL PLAN VEHICLES AND EQUIPMENT
Ordinance: 52-17 Vehicles, Machinery, and Equipment
DEPT: Project 183014 SEWER VEHICLE
DATE: 02/09/2018
CC: Joseph Beno, Nick DelVecchio, Brian Shields

WWC \$

Public Works has spending authority to purchase one (1) New Sewer vehicle @ \$50,000.00, Project number 183014. This equipment was quoted at \$33,412.00 from National Auto Fleet Group thru NJPA. Total cost of the project is \$33,737.00. The funds for this purchase will come from WWC Fund. This vehicle will replace unit 822, a 2006 Ford F350 with 76,000 miles. Old 822 will be sent to auction.

Detailed descriptions see attached specifications and Quotes

Final Quote from vendor awarded to National Auto Fleet Group 490 Auto Center Drive Watsonville, CA 95076. NJPA Contract Number 120716, Quote ID#6258.

One (1) 2018 Ford F250 4X4 Extended Cab @ \$ 33,412.00

Final Quote from vendor awarded to Ziebart 6754 Pearl Road Cleveland, OH 44130-3620

One (1) Rust proofing & Undercoating @ \$ 325.00
Total \$ 325.00

Anticipated life span of one (1) Ford F250 pickup truck is 15 years.

Expected delivery date 90-120 days ARO.

Reg's
entered



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (855) BUY-NJPA • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

02/08/18

Quote ID#6258

James Holman
City of Lakewood
12650 Detroit Ave
Lakewood, Ohio 44107

Dear James Holeman,

National Auto Fleet Group is pleased to quote the following vehicles(s) for your consideration.
One (1) New/Unused (2018 Ford Super Duty F-250 SRW (X2B) XL 4WD SuperCab 8' Box with WeatherGuard 127-02-02 Aluminum Saddle Box, and Amber Beacon Strobe LED Ecco 7965A.,) delivered to your department yard, each for

	(1) One Unit
NJPA Contract Price	\$ 31,482.00
Knapheide Quote	\$ 1,930.00
Tax (0.00%)	\$ 0.00
Total	\$ 33,412.00

-per your attached specifications:

This vehicles(s) is available under the National Joint Powers Alliance (NJPA) Vehicle Contract Number 120716. Please reference this Contract Number on all Purchase Orders to National Auto Fleet Group.

Payment terms are Net 30 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
National Fleet Manager
Office (855) 289-6572
Fax (831) 480-8497





A Division of Chevrolet of Watsonville



Overview

Contract Documentation

Pricing

Marketing Materials

NJPA Contact Information

HOW TO PURCHASE

Our step-by-step guide



Vendor Contact Info

Jesse Cooper

Direct Phone: 855-289-6572

jcooper@nationalautofleetgroup.com

www.nationalautofleetgroup.com

National Auto Fleet Group- Vehicles

Contract#: 120716-NAF

Category: Fleet Services, Parts & Equipment

Description: Vehicles, Cars, Vans, SUVs, and Light Trucks

Maturity Date: 01/17/2021

**NJPA AWARDED
CONTRACT**

As an industry leading dealer network with 50 years of experience selling and servicing public entities, the National Auto Fleet Group (NAFG) offers NJPA members contracted vehicle solutions from over 1400 different models of passenger cars and light duty trucks. The NAFG contract offers a variety of manufacturers including Chevrolet, Ford, Nissan, Honda, and Toyota, all delivered directly to NJPA member locations. Purchasers have access to a unique online ordering and quoting system that allows users to create custom vehicles 24 hours a day with pricing that competes with state contracts across the country.

[Click here for more information & to build your vehicles](#)

Feb 12, 2018 9:13:24 AM EST
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Project 183014-Sewer
Account types
Assets
Expenditures
Liabilities
Revenues
Encumbrances
Miscellaneous info
Pending transaction
Pre-encumbrances
Project detail balance

Project Information
Description: Sewers Pickup Truck
Status: Active
Estimate: 34,000.00
Type: EP Enterprise Fund
Sub type: ME Motorized Equipment
Start/stop dates: 1/01/2018 -
1st month of FY: 00
Source of funds:

Project Code
There are no user defined code fields for this project

Project Year-to-Date

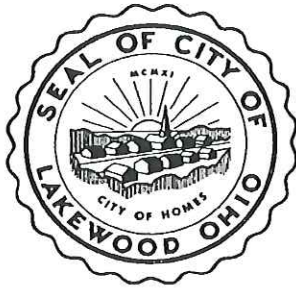
FY: 2018	Balance	34,000.00
Budget:		34,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	34,000.00
Budget:		34,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print
Cancel
Exit
Next project
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2017
2019
Project activit...
Change balan...

Account Number	Description	Budget	Actual
510-3070-431.86-12	Operating Equipment	34,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-082

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Front End Loader – Division of Water and Sewer

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Murphy Tractor & Equipment** in the amount of **\$142,350** for the purchase of a **2018 John Deere 524K Front End Loader** for use by the Division of Water & Sewer.

Front End Loader to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program; STS515; 800528.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,318,776 / \$2,176,426
Funding:	Enterprise Funds
Account Distribution:	501-3062-431-86-12 Project #183026 \$71,500 510-3070-431-86-12 Project #183026 \$71,500
Account Balance:	\$143,000 / \$650
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Front End Loader
Commodity Code:	760-050
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



18-083

INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2018 Capital Plan Vehicles & Equipment
Ordinance: 52-17 Vehicles, Machinery, and Equipment
DEPT: Project 183026 Front End Loader
DATE: 02/09/2018
CC: Joseph Beno, Nick DelVecchio, Brian Shields

Water
WWC

760-047

Public Works has spending authority to purchase one (1) new front end loader @ \$190,000.00, project number 183026. This equipment was quoted at \$142,349.90 from Murphy Tractor who is the state bid vendor. The funds for this purchase will come from Water & WWC Fund. This vehicle will replace two loaders, unit 157 a 1990 John Deere 544E with 15,000 hours, and unit 131 a 2002 John Deere 444H with 8,300 hours. Both units 157 & 131 will be sent to auction.

Detailed descriptions see attached specifications and Quotes

Final Quote from vendor awarded to Murphy Tractor and Equipment
1240 Industrial Parkway N Brunswick, Ohio 44212. Ohio DAS
Contract Number 800528 Index No: STS515

One (1) 2018 John Deere 524K Loader @ \$ 142,349.90

Anticipated life span of one (1) John Deere Loader is 15 years.

Expected delivery date 60-80 days ARO.

Reg.
entered



Equipment Details

Prepared For: James Holman

Email: james.holman@lakewoodoh.net

Dealership: Curt Thomas

MURPHY TRACTOR & EQUIPMENT

1240 Industrial Parkway N

Brunswick, OH 44212

Phone: 3302204999

Date February 09, 2018

Offer Expires: 2/28/18

All amounts are displayed in USD

524K-II LOADER

Code	Description	Qty	List Price
7550DW	524K-II LOADER		\$155,485.00

Options

Required Items:

0810	Standard Gathering Group	1	In Base Price
2605	English Labels and Decals	1	No Charge
0924	John Deere PowerTech Engine John Deere PowerTech PVS 6.8L meets EPA FT4 and EU Stage IV Emissions (141 Net Peak hp) Turbocharged Wet Sleeve Cylinder Liners Automatic Glow Plugs Programmable Auto-Idle and Auto-Shutdown Selected Idle Adjustment from 900-1250 RPM Starter Protection 4 Valves/Cylinder Cooled Exhaust Gas Recirculation Automatic Derating for Exceeded System Temperatures Electronically Controlled HPCR Fuel Delivery System, B20 Biodiesel Compatible Electrical Fuel Priming System Serpentine Drive Belt with Automatic Tensioner Under Hood Dual Element Air Cleaner with Restriction Indicator Under Hood Exhaust Filter and Catalysts with Curved Exhaust Stack Automatic Exhaust Filter Regeneration Dual-Stage Fuel Filter and Water Separator	1	\$15,638.00

500 Hour Vertical Spin-on Oil Filter
 Cartridge Type Oil Crankcase Filter
 Automatic Engine Cool-down Timer
 Remote Start Battery Terminals
 100 Amp Alternator
 Level One Sound Package

1510	Standard Fan Drive	1	In Base Price
1410	Air Intake system without Precleaner Engine	1	In Base Price
1310	Engine Exhaust with Flat Black Curved Stack	1	In Base Price
1610	Standard Fuel Filter & Water Separator	1	In Base Price
1211	100 amp Alternator - FT4 For use with Engine option code 0924 For use with Power Converter Codes 2708 or 2790	1	\$275.00
2708	24 Volt to 12 Volt - 8 Amp Converter	1	In Base Price
7120	Halogen Work and Drive Lights LED Front Turn/Marker & Rear Turn/Brake Lights	1	\$257.00
2890	No Payload Scale Z-Bar and High Lift Linkage models will be shipped Loadrite ready. AT439717 may be added at a later time to install L2180 Payload Scale.	1	In Base Price
1110	Transmission 5-Speed	1	In Base Price
3046	Front Hydraulically Locking Differential and Rear Conventional Differential Axles	1	In Base Price
3120	Manual Axle Differential Lock	1	In Base Price
8220	Rear Cast Bumper/Counterweight with Rear Hitch and Locking Pin	1	\$688.00
4932	No Brand Preference	1	\$14,275.00
5530	Front Fenders	1	In Base Price
2010	Standard Z-BAR	1	In Base Price
2432	3 Function -- Joystick with FNR and 3rd Function Auxiliary Control Lever 1 lever controls both boom and bucket and 2nd lever controls auxiliary functions. Includes auxiliary hydraulic lines to boom cross tube.	1	\$2,929.00
2510	Ride Control Bottom Guards are recommended in applications where underside is vulnerable.	1	\$4,015.00
8419	ROPS Quiet Cab with Heater Includes: Heater Defroster and pressurizer Front and rear intermittent windshield wipers and washers (1) inside and (2) outside rear view mirrors Left and right rear side windows open 2.5" (65 mm) for ventilation	1	\$6,060.00

	Sun visor		
5610	Left Side Steps	1	In Base Price
8455	Cab with Heater-No A/C Charge Applies to Canopy as well. Requires code 8415 or 8419.	1	No Charge
2220	Standard Fabric, Back Rest Extension, Air Suspension Seat Fabric Covered Seat with Back Rest Extension includes full adjustment, Lumbar, and Air Suspension with full damping capability.	1	In Base Price
8320	Heated Outside Mirrors	1	\$624.00
2120	Steering Wheel Only	1	In Base Price
1910	Greased Steering Cylinder Joints	1	In Base Price
170C	JDLINK Ultimate Cellular - 5 Years Includes JDLINK hardware: integrated cab wiring harness, antenna, 4G LTE modular telematics gateway (MTG), Wi-Fi data transfer, Blue Tooth capability and JDLINK Ultimate activation.	1	In Base Price

JDLINK utilizes cellular and satellite technology infrastructure that is outside the control of John Deere. Changes to that infrastructure may require customers to purchase compatible JDLINK hardware to restore functionality.

Includes 5 year subscription. Annual subscription renewal required after 5 years for continued functionality. JDLINK customer account must be created to access JDLINK Ultimate data. Go to www.StellarSupport.com to renew or update JDLINK subscriptions.

Use of this service, and all rights and obligations of John Deere and the Customer (as identified in the applicable agreement), are governed by the terms and conditions outlined in the applicable Services and Software agreements available at www.JohnDeere.com/Agreements. If these terms and conditions are not agreeable do not proceed and do not use the service.

1010	Standard Loader	1	In Base Price
Optional Items:			
9015	Engine Block Heater Recommend for cold starts below -10 degrees F (-23 C)	1	\$243.00
9210	Electrical Corrosion Prevention Package Preventive corrosion treatment for use in corrosive environments. Preventive corrosion treatment includes dielectric grease for electrical connections and polyurethane-based sealant on exposed terminals.	1	\$1,425.00
9707	20.5R25 1 STAR L2 NO BRAND PREFERRED RADIAL TIRES WITH 3 PC RIMS	1	No Charge
8560	Z-BAR Hydraulic Attachment Coupler When ordered with 3rd function hydraulics, plumbing out to the coupler is included. (JRB compatible)	1	\$5,051.00
8585	60 in.(1524mm) Coupler Fork Frame Carriage w/60 in.(1524mm)	1	\$5,247.00

Tines

Configuration Total:**\$212,212.00****Summary**

Equipment Totals (includes "Other Charges")	Qty	Each	Extended
524K-II LOADER	1	\$212,212.00	\$212,212.00
Total Equipment Group Price:			\$212,212.00
Additional Charges			
STS Discount (42.5%)		+/-	(\$90,190.10)
JRB 2.5 CY 4 in 1 Bucket		+/-	\$11,872.00
72 Month/4000 Hr Comprehensive Warranty		+/-	\$3,739.00
Extra 20.5R25 Radial Tire and 3 PC Rim		+/-	\$3,417.00
2 Sets Manuals (Test, Repair, Parts) on Disk		+/-	\$1,300.00
Total Additional Charges:			(\$69,862.10)
Total Delivered Price:	1		\$142,349.90

Price and availability subject to change without notice. Taxes, extended warranty and freight charges are extra.
Some additional charges may apply.

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: 800528

EFFECTIVE DATES: 12/01/2016 TO 11/30/2018

John Deere Construction Retail Sales

STATE TERM SCHEDULEIndex No: STS515
Eff. Date: 12/1/2016STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395CONTRACTOR, PRICES, TERM SCHEDULE, ETC.Send Purchase Orders To:Remit To:OAKS Contract ID:0000135460
John Deere Construction Retail Sales
1515 5th Avenue
Moline, IL 61265

Same

800528

Contractor Contacts:

Mr. Richard Murga

309-765-0260

Fax: 309-765-3358 Sales Contact

MurgaRichard@JohnDeere.com

Delivery:

15-120 Days A.R.O. - F.O.B. Destination

Terms:

Net 30 Days

Dealer Name & Address0000183719
Murphy Tractor & Equipment Co.
1240 Industrial Pkwy N
Brunswick, OH 44212Remit to:0000183719
Murphy Tractor & Equipment Co.
1240 Industrial Pkwy N
Brunswick, OH 44212OAKS Contract ID
800528-31Dealer's Contact:Name
Mr. Mike SlingerPhone
614-876-1141Fax
614-876-3059Email Address
mslinger@murphytractor.comDealer Name & Address0000183719
Murphy Tractor & Equipment Co.
1509 Raff Rd SW
Canton, OH 44710Remit to:0000183719
Murphy Tractor & Equipment Co.
1509 Raff Rd SW
Canton, OH 44710OAKS Contract ID
800528-32Dealer's Contact:Name
Mr. Mike SlingerPhone
614-876-1141Fax
614-876-3059Email Address
mslinger@murphytractor.com

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Project 183026-Front Loader
Account types
Assets
Expenditures
Liabilities
Revenues
Encumbrances
Miscellaneous info
Pending transaction
Pre-encumbrances
Project detail balance

Project Information

Description: Front Loader
Status: Active
Estimate: 14,300.00
Type: EP Enterprise Fund
Sub type: EQ Equipment and Machinery
Start/stop dates: 1/01/2018 -
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

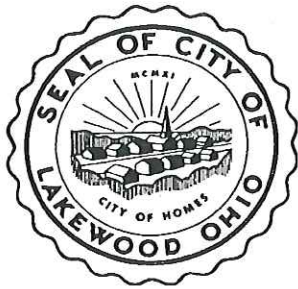
FY: 2018	Balance	143,000.00
Budget:		143,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	143,000.00
Budget:		143,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print
Cancel
Exit
Next project
Previous proj...
2017
2019
Project activit...
Change balan...

Account Number	Description	Budget	Actual
501-3062-431.86-12	Operating Equipment	71,500.00	
510-3070-431.86-12	Operating Equipment	71,500.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-083

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: **Award of Contract** – Turnout Gear Washer & Dryers – Division of Fire

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Division of Fire, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Advantage Equipment, Inc.** in the amount of **\$52,939** for the purchase of **(2) Continental E-Series Turnout Gear Washers** and **(3) Continental Special Operations & Turnout Gear Dryers**, including **proprietary equipment** required for set up and operation.

Turnout Gear Washer and Dryers will be purchased through GSA Advantage as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding; ref contract #GS-07F-033DA.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,176,426 / \$2,123,487
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-86-12 Project #183017 \$53,000
Account Balance:	\$53,000 / \$61
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Turnout Gear Washer
Commodity Code:	500-095
Bid Reference:	GSA Advantage


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



DEPARTMENTAL CORRESPONDENCE

Date: 2/9/2018
Subject: Turnout Gear Extractor's and Dryers
To: Board of Control
From: Chief Gilman
Department Fire

The Fire Department is requesting approval for the purchase of two (2) Continental E-Series turn out gear washers and three (3) Continental C4-IHT Special Operations and Turn Out Gear dryers. The washers are listed under GSA Advantage Contract #GS-07F-033DA at a cost of \$ 7,809/each for a total cost of the of \$15,618.

The dryers are listed under GSA Advantage Contract #GS-07F-033DA at a cost of \$6,866.84/each for a total cost of \$20,600.52.

Also included in the cost of the attached proposal is proprietary equipment and set up charges necessary to make the washers and dryers compliant with NFPA Standard 1851 Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting, 2014 Edition. The additional cost of these items is \$16,720.

Total cost of the project is \$52,938.52 through **Advantage Equipment** in Akron, Ohio. Attached are the GSA Advantage cover sheets and two additional quotes from Eagle Star Equipment and Machinex.

The above equipment to be purchased through the Lakewood Hospital Special Revenue Fund 260-2050-423.86-12, Project 183017.

Thank you for your consideration.

Reg.
entered



1056 Home Avenue
Akron, Ohio 44310
1-888-676-5079
fax 330-475-8218

Equipment, parts, and service for the
commercial laundry, coin laundry, and dry
cleaning industries.

Lakewood Fire Department
Mick Tanasijevic
14601 Madison Ave
Lakewood OH 44107
440-821-6945

QUOTE

DATE	NUMBER	PROJECT	FOB	P.O. NO.	REP
1/22/2018	8847		Factory		NV

"We make laundry profitable."

Description	Qty
-------------	-----

FIREMANS TURNOUT GEAR WASHER PROGRAMMED FOR YOUR SPECIFIC TURNOUT GEAR. HOLDS 4 SETS OF TURNOUT GEAR. CONTINENTAL E-SERIES EH040- I11021110 - 40 Pound Capacity Washer-Extractor with Intelli Control, Top Dispenser, Gravity Drain and External Dosing. E-Series High Performance Standard Features Include: Zero-Impact Installation - The freestanding Design of E-Series Allows for Quick Installation and Same-Day Operation. Super-Speed Extract - E-Series Washers Quietly and Gently Reach Extract Speeds Up To 354 G-Force, which removes more water from each load, reduces dry-time, Operating Time, Utility Consumption and Labor. Stingy on Water - E-Series Technology Allows for Superior Wash Quality Using Considerably Less Water than other and are Designed without a Sump. The E-Series AquaFall System Further Enhances Efficiency. Water Enters the Washer Drum via Holes in the Drum Lifters. As the Drum turns, Lifters release water from Above, enabling Superior Load Saturation. Proven Construction, Durability and Longevity - Featuring AISI-304 Stainless Steel Inner and Outer Drums. Ease of Maintenance and Intelligent (Intelli) Control Which Allows Complete Control of Every conditional Aspect of the Wash Process. Featuring an LCD Display with Easy-To-Understand Icons That Indicate Cycle and Programming Status, The Control Can Be Programmed Manually or Using a Memory Card. With 20 Pre-Programmed Cycles and Up to 79 Individually Modifiable Cycles, User can Control Water Temperature (By Degrees) and Six Programmable Extract Speeds. The Intelli Can Be Programmed for A Wash Cycle of as Little as Three Minutes Up to An Extended Program Lasting for Hours or Days. Optional Overnight Soak and Delayed Start are Also Standard Features. 208-240/60/1 (1/1/2018) GSA Price \$7809.00 Each

SBEHL040-8 Elevation Leg Kit - 8" for EH040 (1/1/2017) List Price: \$573.00*FREE LEG KITS

Continental C4-IHT Special Ops & Turn Out Gear Dryer. Flexibility for special bops drying adding dimension, the Express Dry Special Ops Gear Dryer is best suited for fire departments responsible for everything from fire fighting to swift water and ice rescues. It is equipped with 12 drying ports and four invertible stickmen to quickly and safely dry special ops protective gear and apparatuses. The stickmen, which are adjustable in length to fit different sized suits, can be inverted for drying special ops gear upside down. It is also offers optional boot trees, each capable of drying up to four pairs of soaked boots in just 60 minutes. The ExpressDry Special Ops Gear Dryer features 12 accessory drying ports with valves for gloves, helmets and balaclavas. 4-Place unit, No heat, Removable Blower, Reversible Stickmen, Electronic Timer 120/60/1 (1/1/2017) GSA Price: \$6866.00 Each

Note: Items listed below this line are only available with purchase of the above listed equipment from Advantage Equipment, Inc.

Sales Tax (0.0%)

TOTAL

Deposit


Purchase Order

Balance Due

On Completion

SIGNATURE

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are covered by Workman's Compensation Insurance. Permits, fees and any required work that can not be provided by Advantage Equipment, Inc. is at additional cost.

	1056 Home Avenue Akron, Ohio 44310 1-888-676-5079 fax 330-475-8218	Equipment, parts, and service for the commercial laundry, coin laundry, and dry cleaning industries.												
Lakewood Fire Department Mick Tanasijevic 14601 Madison Ave Lakewood OH 44107 440-821-6945	QUOTE													
	<table border="1"> <tr> <th>DATE</th> <th>NUMBER</th> <th>PROJECT</th> <th>FOB</th> <th>P.O. NO.</th> <th>REP</th> </tr> <tr> <td>1/22/2018</td> <td>8847</td> <td></td> <td>Factory</td> <td></td> <td>NV</td> </tr> </table>	DATE	NUMBER	PROJECT	FOB	P.O. NO.	REP	1/22/2018	8847		Factory		NV	
	DATE	NUMBER	PROJECT	FOB	P.O. NO.	REP								
1/22/2018	8847		Factory		NV									
<i>"We make laundry profitable."</i>														
Description	Qty													
Proprietary Fire Department Program Package: Complete program package for bunker gear, duty clothes and apparatus towels. Includes 3 levels of contamination. NFPA 1851 bunker gear compliant. These programs and in service training are only available with washer and dryer equipment purchased from Advantage Equipment, Inc. We provide full in service training and programming for the gear washer that allows the station to be in compliance with NFPA1851 regulations. We provide a lifetime programming warranty on the package. If NFPA regulations on gear washing change, or if your gear manufacture requires a different set of wash programs we will reprogram the machinery at no charge for the life of the equipment. This programming includes our proprietary Turnout gear cleaner, a 9.5 pH product that meets NFPA guidelines and complies with all gear manufactures requirements. Additionally we include our proprietary Laundry San that kills HIV-1, MRSA, and blood borne pathogens in the wash wheel and is the only product available that complies with NFPA regulations. All programs that wash turnout gear, liners, and duty clothes have a final rinse with the Laundry San to kill 99.9% of general bacteria. This will allow for a safer environment for the clothing wearer and help to prevent bacteria cross contamination as firefighters and EMS personnel make their daily runs among the general public. When personnel come in contact with body fluids, they will choose program 9 that is a presoak cycle with a higher concentration of the Laundry San to kill HIV-1, MRSA, and Blood borne pathogens. Includes the below listed items and an initial order of Turnout and Laundry San. Additional product available for purchase as needed.	2													
Turn Out Gear Program #1-Heavy Exposure- includes fuel oil and chemical fire exposure Program #2-Medium-Structure Fire Exposure Program #3-Surface Soils- reduces the risk of ground in soils preventing the gear from protecting you in a fire Program #4-Gear liners (turn inside out) Regular Laundry/Duty Clothes Program #5-Heavy Soils, Colors Program #6-Medium Soils, Colors Program #7-Synthetics-Bedding Special Programs Program #8-Towels-Run empty to cleanse machine Program #9-Bodily Fluids-Pre-Soak-When finished, Run a wash cycle. Program #10-Rinse and Spin	2													
2 Pump V-line laundry systems chemical pump for on-premise laundry facilities. Pre-wired for main power and trigger signals. Easy to copy programming from one dispenser to another. Digital display. Program up to 9 formulas with password protection.	2													
2 product flush manifold with water valve	2													

SIGNATURE	Sales Tax (0.0%)	
	TOTAL	
	Deposit	Purchase Order
	Balance Due	On Completion
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are covered by Workman's Compensation Insurance. Permits, fees and any required work that can not be provided by Advantage Equipment, Inc. is at additional cost.		

	1056 Home Avenue Akron, Ohio 44310 1-888-676-5079 fax 330-475-8218	Equipment, parts, and service for the commercial laundry, coin laundry, and dry cleaning industries.				
Lakewood Fire Department Mick Tanasijevic 14601 Madison Ave Lakewood OH 44107 440-821-6945	QUOTE					
	DATE 1/22/2018	NUMBER 8847	PROJECT 	FOB Factory	P.O. NO. 	REP NV
	<i>"We make laundry profitable."</i>					
Description	Qty					
Laundry Sanitizer 4-1 gallon containers- registered by the EPA as a laundry sanitizer for low temperature laundries where linen cannot tolerate chlorine bleach or high temperature wash bath. A laundry sanitizer for use in commercial, institutional and industrial laundry operations is the best answer for turnout gear. This product sanitizes fabrics, reducing bacteria counts by 99.9%, kills HIV-1 and helps eliminate blood-borne pathogens. MRSA (Methicillin Resistant Staphylococcus Aureus) and other pathogenic bacteria have long been a concern in healthcare. This MRSA is referred to as HA-MRSA or Healthcare-Associated MRSA. Fire personnel interact with both hospital and community populations as part of their job and have the potential to be exposed to MRSA as part of their daily duties. This MRSA is referred to as CA-MSRA, or Community-Associated MRSA. MRSA is a type of staph that is resistant to antibiotics including methicillin and other more common antibiotics such as oxacillin, penicillin and amoxicillin. Laundry San also carries a residual bacteriostatic claim against odor-causing bacteria. Additional cases \$180.00	2					
Turnout-A laundry detergent designed for use in hard water and heavy soil conditions. Improves results by sequestering minerals. Contains anti-redeposition agents. Attacks grease, powers out tough stains. Flexible enough to be used in 2 product systems. A Detergent that is compliant with the NFPA guidelines for washing turnout gear. 2-1 gallon containers per case additional cases \$150.00	4					
SAFE WASH-A concentrated high foaming vehicle cleaning detergent. Loosens soils quickly and penetrates tough road soils. It is especially suited for use in hand applied vehicle cleaning, automatic brush wash equipment and foamy brushes. Leaves an amazing shine and smells great. 4x64oz per case. *FREE CASES	2					
Includes freight in charges.	1					
Complete start-up and training on the proper use and maintenance of this equipment is included. A factory trained specialist will conduct this training. *NO CHARGE	1					
Fire Station: Includes Advantage Equipment's Exclusive 1 Year Labor Warranty, Washer 3 Years all Parts, and 5 years on specific parts, Lifetime on Programming. *NO CHARGE	1					
: To include receiving at our warehouse, transporting to job site, uncrate, removal of packaging-skidding and disposal of shipping materials on site. Setting equipment in place and leveling. Installation to all correct sized utilities included. Additional charges will apply if utilities are not properly sized for the new equipment and terminated within three feet of the equipment with stop valves and/or disconnects, exhaust vent and make-up air supply prior to our arrival. Electrical, roof and/or wall penetration work by customer prior to our installation. All other work performed by Advantage Equipment, Inc. or its assignees. This pricing is based upon clear access provided by others, no stairs, no elevators and no unusual floor conditions. *IF both washers installed same day. Additional \$500.00 to install on 2 trips.	16					
The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined. All material remains the property of Advantage Equipment, Inc. until balance is paid in full. Advantage Equipment, Inc. has the authorization to repossess the equipment for lack of payment in full as stated. SIGNATURE _____	Sales Tax (0.0%)		\$0.00			
	TOTAL		\$52,936.00			
	Deposit	Purchase Order				
Balance Due	On Completion					
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are covered by Workman's Compensation Insurance. Permits, fees and any required work that can not be provided by Advantage Equipment, Inc. is at additional cost.						



[Enlarge/More Views >>](#)

\$6,866.84 EA

sold and shipped by
**CONTINENTAL GIRBAU,
INC.**

SPECIAL OPS GEAR DRYER

Mfr Part No.: C4-IHT
Contractor Part No.: C4-IHT
Manufacturer: RAM AIR GEAR DRYER
Contract No.: GS-07F-033DA (ends: Dec 14, 2020)
MAS Schedule/SIN: 073/375 99
Warranty: STANDARD WARRANTY
Made In: UNITED STATES OF AMERICA
Weight: 0.010 LB

• Desc

4-place unit, no heat, removable blower, manual timer, reversible stickmen, 120/60/1 - Energy Efficient



[Enlarge/More Views >>](#)

\$7,809.99 EA

sold and shipped by
**CONTINENTAL GIRBAU,
INC.**

EH040I TOP DISPENSER SOFTMOUNT WASHER

Mfr Part No.: EH040I110211100
Contractor Part No.: EH040I110211100
Manufacturer: GIRBAU GROUP
Contract No.: GS-07F-033DA (ends: Dec 14, 2020)
MAS Schedule/SIN: 073/375 99
Warranty: STANDARD WARRANTY
Made In: UNITED STATES OF AMERICA
Weight: 0.010 LB


• Desc

Free Standing Washer Extractor, 40lb Capacity, Intelli Control, Gravity, Top Dispenser, External Dosing with 4 Chemical Signals, 208-240/60/1 Voltage - Energy Efficient

Contractor Information

(Vendors) How to change your company information

Contract #:		GS-07F-033DA	Socio-Economic :		Small business	
Contractor:		CONTINENTAL GIRBAU, INC.	EPLS :		Contractor not found on the Excluded Parties List System	
Address:		2500 STATE ROAD 44 OSHKOSH, WI 54904-8914				
Phone:		920-230-8537	Govt. Point of Contact:			
E-Mail:		wesley.kraemer@continentalgirbau.com	Hector A. Lopez			
Web Address:		http://www.continentalgirbau.com	Phone: 817-850-8236			
DUNS:		928923051	E-Mail: hector.lopez@gsa.gov			
NAICS:		325611	Contract Clauses/Exceptions:			
			View the specifics for this contract			

Source	Title	Contract Number	Contractor T&Cs /Pricelist	Contract End Date	Category	View Catalog
73	FOOD SERVICE, HOSPITALITY, CLEANING EQUIPMENT AND SUPPLIES, CHEMICALS AND SERVICES	GS-07F-033DA		Dec 14, 2020	375 99	

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Project 183017-Turnout
Account types
Assets
Expenditures
Liabilities
Revenues
Encumbrances
Miscellaneous info
Pending transaction
Pre-encumbrances
Project detail balance

Project Information
Description: Turnout Gear Washers
Status: Active
Estimate: 53,000.00
Type: SR Special Revenue
Sub type: LH Lakewood Hospital
Start/stop dates: 1/01/2018 -
1st month of FY: 00
Source of funds:

Project Year-to-Date

FY: 2018	Balance	53,000.00
Budget:		53,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

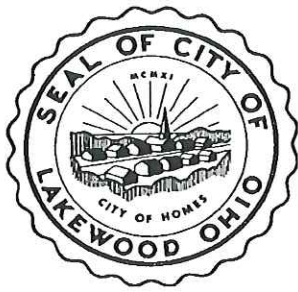
Project Code
There are no user defined code fields for this project

Project Life-to-Date

FY(s): 0000 - 9999	Balance	53,000.00
Budget:		53,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

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Next project
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2017
2019
Project activit...
Change balan...

Account Number	Description	Budget	Actual
260-2050-423.86-12	Operating Equipment	53,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-084

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107


Subject: Renew Contract – Fourth of July Fireworks Display

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing, in conjunction with the Department of Public Safety, Division of Fire, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract to **American Fireworks** in the amount of **\$33,000** to provide the July 4th **Fireworks Display at Lakewood Park**. Performance Date is Wednesday, July 4, with a rain date of Thursday, July 5, 2018. **This is the first of (2) additional one-year renewal options available to the city against Bid No. 17-003.**

American Fireworks submitted the best responsive and responsible bid for the July 4th Fireworks Display.

Contracting Authority:	Ordinance 43-17 \$40,000
Contracting Balance:	\$40,000 / \$7,000
Funding:	General Fund
Account Distribution:	101-3027-451-39-10 \$40,000
Account Balance:	\$40,000 / \$7,000
Contract Approved by Law:	Yes _____ / No _____ PO _____ / c/c _____
Object Code:	Contractual Services / Other
Commodity Code:	962-036
Bid Reference:	Bid No. 17-003


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



DEPARTMENTAL CORRESPONDENCE

Date 2/9/2018

Subject: July 4th Fire Works

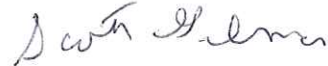
To: Board of Control Department: City Hall

From: Chief Gilman Department: Fire

After review of the proposals for the July 4th fireworks display I am recommending that American Fireworks be selected to provide the show. This is the first year of a two year extension of the contract.

Thank you for your consideration.

Sincerely,



Scott Gilman
Fire Chief



REQ
Entered

CITY OF LAKEWOOD, OH

2018 Fireworks Display

Summary Page

Bid No. 17-003

1st of (2) Additional One-Year Renewal Options

OPENING BARRAGE

<u>392</u>	each 2 inch	<u>18</u>	each 5 inch	<u>668</u>	total shells
<u>168</u>	each 3 inch	<u>18</u>	each 6 inch		
<u>72</u>	each 4 inch				

MAIN BODY

<u>192</u>	each 3 inch	<u>252</u>	each 5 inch	<u>972</u>	total shells
<u>288</u>	each 4 inch	<u>240</u>	each 6 inch		

GRAND FINALE

<u>735</u>	each 2 inch	<u>96</u>	each 5 inch	<u>1,887</u>	total shells
<u>864</u>	each 3 inch	<u>24</u>	each 6 inch		
<u>168</u>	each 4 inch				

3,527 GRAND TOTAL
SHELLS

NOTE: ALL DISPLAYS SHALL BE AERIAL, NO GROUND DISPLAYS PERMITTED

Signature

ROBERTO SORGI

Name Printed

330-650-1776

Contact Phone Number

AMERICAN FIREWORKS COMPANY

Company Name

February 8, 2018

Date

ROBERTO@AMERICANFIREWORKS.COM

E-Mail Address

Feb 8, 2018 12:49:16 PM EST
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101-3027-451.39-10

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Account information

Contractual Services / Other
Fiscal year: 2018 Dr
Budget: 40,000.00
Committed: .00
Balance: 40,000.00

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total

Encumbrances

PO #	Vendor	Balance

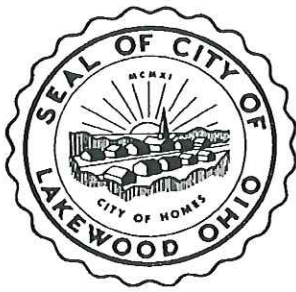
Pre Encumbrances

Type	Req/PO	Project	Balance

Segment/Balance Details

Fund	Department	Original Budget	Revised Budget
101	General Fund	40,000.00	
30	Public Works		.00

Print Cancel Exit Previous acc... Next account 2017 2019 Account activ...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-085

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Hazardous Tree Removal Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Streets/Forestry, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Woodland Tree Service, Inc. in an amount not to exceed \$65,000 to perform Hazardous Tree Removal as outlined in Bid No. 18-001 for the removal of hazardous trees within city limits at \$1925 per tree, to include stump grinding.

Woodland Tree Service, Inc. submitted the lowest and best responsive and responsible bid for this program.

Contracting Authority:	Ordinance 43-17 \$200,000
Contracting Balance:	\$200,000 / \$135,000
Funding:	General Fund
Account Distribution:	101-3032-464-39-10 \$65,000
Account Balance:	\$63,625 / (\$1,375)
Contract Approved by Law:	Yes ____ / NO ____ / PO ____ / c/c ____
Object Code:	Reforestation
Commodity Code:	968-088
Bid Reference:	Bid No. 18-001

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: February 6, 2018
TO: Kim Smith, Purchasing
FROM: Chris Perry - Project Manager/Arborist
RE: Bid No. 18-001, Hazardous Tree Removal Project
CC: Joe Beno, Director, Department of Public Works

This is a letter of recommendation to award bid No. 18-001, Hazardous Tree Removal Project contract to Woodland Tree Service.

Woodland Tree Service has performed very well for the City of Lakewood as they were awarded the 2016 and 2017 Hazard Tree Removal contracts. They have also fulfilled large tree removal contracts with other northeast Ohio municipalities, including Shaker Hts, University Circle and the City of Cleveland.

Woodland Tree Service meets the responsive bidder and responsible bidder evaluation criteria and their bid amount was the most cost-effective.

This project/contract will remove 31 hazardous trees, 13 along Clifton Blvd. and 18 others at various locations which we have identified to be at risk of total failure due to age, wood decay fungi, noticeable external decay, prior storm damage, large numbers of carpenter ants, signs of internal decay and poor branch attachments along with other structural defects.

We identify and keep an inventory of potential hazard trees and assess and rank them accordingly for strategic removals each year to strike the proper balance of a safe, growing and much more diverse urban tree canopy citywide.

Woodland Tree Service has submitted a bid to remove these hazardous trees of \$1,575 for each tree ($31 \times \$1,575 = 48,825$) and \$350 to grind out each of the stumps ($31 \times \$350 = \$10,850$) for a total of \$59,675 to remove all 31 trees and stumps referenced in the contract. Funds will come from Forestry Contractual Services Account #101-3032-464-84-39.10.

Respectfully,

Chris Perry
Division Manager, Arborist



CITY OF LAKEWOOD, OH
HAZARDOUS TREE REMOVAL PROJECT
BID NO. 18-001

BID OPENING
Feb. 5, 2018

Bidder	Unit Price	GRAND TOTAL	NCA	B/B	Check	Substitutions
1) VAN Curen			✓	✓		None
Tree Removal	\$ 3,175 (X) 31 =	\$ 98,425				
Stump Grinding	\$ 585 (X) 31 =	\$ 18,135				
		\$ 116,560				
2) Woodland			✓		✓	None
Tree Removal	\$ 1,575 (X) 31 =	\$ 48,825				
Stump Grinding	\$ 350 (X) 31 =	\$ 10,850				
		\$ 59,675				
3)						
Tree Removal	\$ (X) 31 =	\$				
Stump Grinding	\$ (X) 31 =	\$				
		\$				
4)						
Tree Removal	\$ (X) 31 =	\$				
Stump Grinding	\$ (X) 31 =	\$				
		\$				

PROJECT TO BE COMPLETED IN 60 DAYS FROM START OF REMOVALS

NOTE "D"

- a. Each Bidder is to list all Addenda issued prior to the openings of bids on the second page hereof. Failure to list all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.
- c. Each Bidder shall complete and sign the Bidder Qualification Statement, the MacBride Principles Disclosure Statement, and the Non-Collusion Affidavit attached hereto and incorporated herein.
- d. Each Bidder shall sign and have its insurance agent sign the Insurance Requirements Checklist.

NOTE "E" NON-COLLUSION AFFIDAVIT

State of 04, County of CLY,

JASON ZIVKOVICH (the "Affiant"), being first duly sworn according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name of _____ in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a partnership doing business under the name of _____ in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting PRESIDENT of WOODLAND TREE SERV INC a corporation organized and existing under the laws of the State of 04; and, that the Affiant of the partnership or corporation referred to above, as applicable, is filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President: JASON ZIVKOVICH Vice President: TODD HERR

Secretary: MARK ZIVKOVICH Treasurer:

Attorneys: Directors:

and, that the following officers are duly authorized to execute contracts on behalf of the corporation: WOODLAND TREE SERV INC

Feb 8, 2018 11:31:46 AM EST
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101-3032-46439-10
Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Account information
Contractual Services / Other
Fiscal year: 2018 Dr
Budget: 65,000.00
Committed: 1,375.00
Balance: 63,625.00

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	1,575.00	1,575.00
Q 02 February	200.00	1,375.00
Q 03 March	.00	1,375.00
Q 04 April	.00	1,375.00
Q 05 May	.00	1,375.00

Payment information

Vendor	(* indicates pending)	Total
Q WILSON TREE SERVICE, INC.		1,800.00

Encumbrances

PO #	Vendor	Balance
Q 088349	WILSON TREE SERVICE,	.00

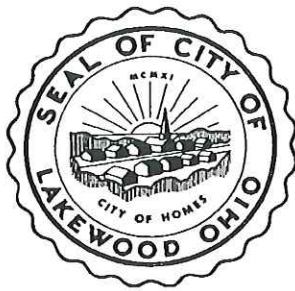
Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	65,000.00
Department	30	Public Works	Revised Budget	.00
Division	32	Forestry	Current expenditures	200.00
Activity basic	46	Community Environment	YTD expenditures	1,575.00
Sub activity	4	Community Environment	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	.00
Object	10	Other	Unposted encumbrances	.00

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Pending trans...
Images
Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-086

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – 2018 City Reforestation Program

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Streets/Forestry, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Greenleaf Group, Inc. in an amount not to exceed \$115,000 to provide trees and installation services for the 2018 City Reforestation Program, including Private Property Plantings as outlined in Bid No. 18-002.

Greenleaf Group, Inc. submitted the lowest and best responsive and responsible bid for this program.

Contracting Authority:	Ordinance 43-17 \$200,000
Contracting Balance:	\$135,000 / \$20,000
Funding:	General Fund
Account Distribution:	101-3032-464-84-25 \$115,000
Account Balance:	\$115,000 / \$0
Contract Approved by Law:	Yes _____ / NO _____ / PO _____ / c/c _____
Object Code:	Reforestation
Commodity Code:	595-075
Bid Reference:	Bid/No. 18-002


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: February 6, 2018
TO: Kim Smith, Purchasing
FROM: Chris Perry – Division Manager/Arborist
RE: 2018 Reforestation Program, Bid No. 18-002
CC: Joe Beno, Director, Department of Public Works

This is a letter of recommendation to award the 2018 Reforestation Program, Bid No. 18-002, to Greenleaf Group Inc. This contract is for both the spring and fall planting seasons.

Greenleaf Group Inc. (Greenleaf) has performed very well for the City of Lakewood for both the 2015, 2016 and 2017 Reforestation contracts.

Greenleaf was also the low bid at \$283 per tree. Greenleaf has adhered to all our planting specs the past three years. All trees planted were a minimum 2" caliper and all planted correctly. They cleanup very well and they are great with the residents when approached.

Greenleaf will also work with Lakewood residents who may desire a tree to be planted on private property for the same cost per tree of \$283 that the city will pay for spring and fall season plantings. Greenleaf planted 26 trees on private property last year.

Greenleaf meets the responsive bidder and responsible bidder evaluation criteria and their bid amount was the most cost-effective.

Greenleaf will plant a total of 400 trees, at \$283 for each tree, for a total of \$113,200. The funds will come from the City Reforestation Fund Account # 101-3032-464-84-25.

Respectfully,

Chris Perry
Division Manager/Arborist

Reg
entered
Can do up
to 6 x 1a
@ \$115,000

CITY OF LAKEWOOD, OH
2018 REFORESTATION PROGRAM,
INCLUDING PRIVATE PROPERTY PLANTING
BID NO. 18-002

BID OPENING
Feb 5, 2018
10:00 AM

Bidder	Unit Price	TOTAL	Substitutions	NCA	B/B	Check
1) Greenleaf	\$ 283 400 trees =	\$ 112,200	None	✓	✓	
2) D. Peterman	\$ 315 400 trees =	\$ 126,000	None	✓	✓	
3)	\$ 400 trees =	\$				
4)	\$ 400 trees =	\$				
5)	\$ 400 trees =	\$				
6)	\$ 400 trees =	\$				

NOTE "D"

- a. Each Bidder is to list all Addenda issued prior to the openings of bids on the second page hereof. Failure to list all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.
- c. Each Bidder shall complete and sign the Bidder Qualification Statement, the MacBride Principles Disclosure Statement, and the Non-Collusion Affidavit attached hereto and incorporated herein.
- d. Each Bidder shall sign and have its insurance agent sign the Insurance Requirements Checklist.

NOTE "E" NON-COLLUSION AFFIDAVIT

State of OHIO, County of MEDINA,

BRETT LANGR (the "Affiant"), being first duly sworn according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name of _____ in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a partnership doing business under the name of _____ in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting PRESIDENT of THE GREEN LEAF GROUP, INC. a corporation organized and existing under the laws of the State of OHIO; and, that the Affiant of the partnership or corporation referred to above, as applicable, is filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President: BRETT LANGR Vice President:

Secretary: _____ Treasurer:

Attorneys: _____ Directors:

and, that the following officers are duly authorized to execute contracts on behalf of the corporation: BRETT LANGR

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101-3032-464.84-25

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- Encumbrances
- Pre-encumbrances
- Transactions
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- Detail by year & p
- Pending by date
- Pending by code
- Pending by year
- Procurement car

Account information

- Q Imps other than Bldgs / Reforestation
- Fiscal year: 2018 **Dr**
- Budget: 115,000.00
- Committed: .00
- Q Balance: 115,000.00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Encumbrances

PO #	Vendor	Balance
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Segment/Balance Details

Fund	101	General Fund
Department	30	Public Works
Division	32	Forestry
Activity basic	46	Community Environment
Sub activity	4	Community Environment
Element	84	Imps other than Bldgs
Object	25	Reforestation

Project Data

Project Entry	Optional	
Q 100200	2010 Reforestat	.00
Q 110200	2011 Reforestat	.00
Q 120200	2012 Reforestat	.00
Q 130200	2013 Reforestat	.00
Q 140200	2014 Reforestat	.00
Q 150200	2015 Reforestat	.00
Q 160200	2016 Reforestat	.00

Payment information

Vendor	(* indicates pending)	Total
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Original Budget	115,000.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	.00
Unposted expenditures	.00
Encumbrances	.00
Unposted encumbrances	.00
Pre-encumbrances	.00

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Account activi...
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Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-087

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – 2018 Sidewalk Replacement Program

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to F.P. Allega Concrete Construction Corp. in an amount not to exceed \$650,000 to perform the 2018 Sidewalk Replacement Program.

F.P. Concrete Construction Corp. submitted the lowest and best responsive and responsible bid for the Sidewalk Replacement Program as outlined in Bid No. 18-003.

Contracting Authority:	Ordinance 56-16 \$800,000
Contracting Balance:	\$800,000 / \$150,000
Funding:	Capital Projects Fund
Account Distribution:	401-3030-470-84-40 Project #180100 \$700,000
Account Balance:	\$700,000 / \$50,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Sidewalk Program
Commodity Code:	909-076
Bid Reference:	Bid No. 18-003

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: February 8, 2018
TO: Board of Control
FROM: Roman Ducu –Project Manager – Public Works
RE: 2018 Sidewalk Program Project # 180100 Bid No.18-003

I recommend the City of Lakewood accept the bid from F.P. Allega Concrete Construction Corp for the removal and replacement of sidewalk up to but not to exceed \$650,000. F. P Allega was also the lowest bidder.

Respectfully,

Roman Ducu
Project Manager
Public Works

Reg.
entered
~~Do better~~

CITY OF LAKEWOOD, OH
SIDEWALK REPLACEMENT PROGRAM

Bid Opening
Feb 7, 2018
10:00 AM

BIDDER	Cost	Substitutions	B/B	Check	NCA
<i>LIBERTA</i> Labor	\$ 401,050	NO	✓		✓
<i>CONSTRUCTION</i> Materials	\$ 348,750				
Grand Total	\$ 749,800				
<i>F.P. ALLESA</i> Labor	\$ 295,650	NO	✓		✓
Materials	\$ 295,370				
Grand Total	\$ 591,020				
<i>SPANO</i> Labor	\$ 438,450	NO	✓		✓
Materials	\$ 260,450				
Grand Total	\$ 698,900				
Labor	\$				
Materials	\$				
Grand Total	\$				
Labor	\$				
Materials	\$				
Grand Total	\$				
Labor	\$				
Materials	\$				
Grand Total	\$				
Labor	\$				
Materials	\$				
Grand Total	\$				
Labor	\$				
Materials	\$				
Grand Total	\$				

All work shall be complete no later than November 1, 2018

J-m-c

2018 Sidewalk Replacement Program:

Bid Item		Unit	Estimated Quantities	Unit Price for Labor ONLY	Unit Price for Material ONLY	Unit Price for both Labor & Materials	Item Total for both Labor & Materials
1	4" Sidewalk, includes removal, installation, all restoration	SF	70,000	3.57	3.57	7.14	\$499,800.00
2	6" Sidewalk, includes removal, installation with MS concrete, and all restoration	SF	10,000	4.49	4.49	8.98	\$89,800.00
3	Curb Ramp, Includes curb and detectable warning plates	EA	2	200.00	210.00	410.00	\$820.00
4	Curb, Type, 6	LF	30	15.00	5.00	20.00	\$600.00

2018 Sidewalk Program (Items 1,2,3,4) TOTAL

\$591,020.00

* Contingency Quantity to be used as directed by the City of Lakewood

Contractor Signature

Frank P. Ollego, Pres

NOTE "D"

- a. Each Bidder is to list all Addenda issued prior to the openings of bids on the second page hereof. Failure to list all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.
- c. Each Bidder shall complete and sign the Bidder Qualification Statement, the MacBride Principles Disclosure Statement, and the Non-Collusion Affidavit attached hereto and incorporated herein.
- d. Each Bidder shall sign and have its insurance agent sign the Insurance Requirements Checklist.

NOTE "E" NON-COLLUSION AFFIDAVIT

State of OHIO, County of CUYAHOGA,

_____ (the "Affiant"), being first duly sworn
according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name of _____
in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a partnership doing business under the name of _____
in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting PRESIDENT of F.P. ALLEGA CONCRETE CONSTRUCTION CORP.
a corporation organized and existing under the laws of the State of OHIO;
and, that the Affiant of the partnership or corporation referred to above, as applicable, is filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President: FRANK P. ALLEGA

Vice President:

Secretary: JANET B. ALLEGA

Treasurer: JANET B. ALLEGA

Attorneys:

Directors:

and, that the following officers are duly authorized to execute contracts on behalf of the corporation: FRANK P. ALLEGA, JANET B. ALLEGA

Feb 8, 2018 11:53:51 AM EST
File Edit Commands Help

Project 180100-2018
Account types
Assets
Expenditures
Liabilities
Revenues
Encumbrances
Miscellaneous info
Pending transactions
Pre-encumbrances
Project detail balance

Project Information
Description: 2018 Sidewalk Program
Status: Active
Estimate: 700,000.00
Type: CP Capital Projects
Sub type: SD Sidewalk Program
Start/stop dates: 1/01/2018 -
1st month of FY: 00
Source of funds:

Project Year-to-Date
FY: 2018 Balance 700,000.00
Budget: 700,000.00
Actual: .00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

Project Code
There are no user defined code fields for this project

Project Life-to-Date
FY(s): 0000 - 9999 Balance 700,000.00
Budget: 700,000.00
Actual: .00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

Print
Cancel
Exit
Next project
Previous project
2017
2019
Project activity
Change balance

Account Number	Description	Budget	Actual
401-3030-470.84-40	Sidewalk Repair	700,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-088

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – 2018 Sidewalk Grinding Program

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Concrete Surface Repair, LLC in an amount not to exceed \$50,000 to perform the 2018 Sidewalk Grinding Program.

Concrete Surface Repair, LLC submitted the lowest and best responsive and responsible bid for the Sidewalk Grinding Program as outlined in Bid No. 18-004.

Contracting Authority:	Ordinance 55-17 \$800,000
Contracting Balance:	\$150,000 / \$100,000
Funding:	Capital Projects Fund
Account Distribution:	401-3030-470-84-40 Project #180100 \$700,000
Account Balance:	\$50,000 / \$0
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Sidewalk Program
Commodity Code:	909-076
Bid Reference:	Bid No. 18-004

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: February 8, 2018
TO: Board of Control
FROM: Roman Ducu – Project Manager – Public Works
RE: 2018 Sidewalk Program Project # 180100 Bid No.18-004

I recommend the City of Lakewood accept the bid from Concrete Surface Repair, for the Grinding portion of the sidewalk program up to but not to exceed \$50,000. Concrete Surface Repair was also the lowest bidder.

Respectfully,

Roman Ducu
Division of Public works
Project Manager

Reg.
Entered
~~Deleters~~

CITY OF LAKEWOOD, OH
SIDEWALK GRINDING PROGRAMBid Opening
Feb 7, 2018
10:00 AM

BIDDER	Cost per Slab	Substitutions	B/B	Check	NCA
1) CONCRETE SURFACE REPAIR	\$ 39.00 times (x) 1,000 slabs	NO		✓	✓
Grand Total	\$ 39,000				
2) T H R	\$ NON RESPONSIVE times (x) 1200 slabs				
Grand Total	\$				
3)	\$ times (x) 1200 slabs				
Grand Total	\$				

All work shall be complete no later than November 1, 2018

NOTE "D"

- a. Each Bidder is to list all Addenda issued prior to the openings of bids on the second page hereof. Failure to list all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.
- c. Each Bidder shall complete and sign the Bidder Qualification Statement, the MacBride Principles Disclosure Statement, and the Non-Collusion Affidavit attached hereto and incorporated herein.
- d. Each Bidder shall sign and have its insurance agent sign the Insurance Requirements Checklist.

NOTE "E" NON-COLLUSION AFFIDAVIT

State of OHIO, County of Cuyahoga,

_____ (the "Affiant"), being first duly sworn
according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name of Concrete Surface Repair
in the City of Lakewood, State of OHIO;

Partnership Only: That the Affiant is the duly authorized representative of a
partnership doing business under the name of _____
in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting
_____, of _____,
a corporation organized and existing under the laws of the State of _____;
and, that the Affiant of the partnership or corporation referred to above, as applicable, is
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate
list of the officers, directors and attorneys of the corporation:

President:

Vice President:

Secretary:

Treasurer:

Attorneys:

Directors:

and, that the following officers are duly authorized to execute contracts on behalf of the
corporation: _____

Feb 8, 2018 11:53:51 AM EST
File Edit Commands Help
Print SCREEN
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Project 180100-2018
Account types
Assets
Expenditures
Liabilities
Revenues
Encumbrances
Miscellaneous info
Pending transaction
Pre-encumbrances
Project detail balance

Project Information

Description: 2018 Sidewalk Program
Status: Active
Estimate: 700,000.00
Type: CP Capital Projects
Sub type: SD Sidewalk Program
Start/stop dates: 1/01/2018 -
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	700,000.00
Budget:		700,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	700,000.00
Budget:		700,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print
Cancel
Exit
Next project
Previous proj...
2017
2019
Project activit...
Change balan...

Account Number	Description	Budget	Actual
401-3030-470.84-40	Sidewalk Repair	700,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-089

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Superior Public Sector Maintenance & Support

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award the contract with **Superior LLC (formerly SunGard Public Sector, Inc.)** in the amount of **\$71,118** to provide **program updates & technical support for the City's software applications**. The contract period for all applications is **February 1, 2018 through January 31, 2019**.

Superior LLC is a sole source for maintenance and support for the software applications.

Contracting Authority:	Ordinance 43-17 \$550,000
Contracting Balance:	\$475,701 / \$404,583
Funding:	General Fund
Account Distribution:	101-5050-412-52-07 \$509,000
Account Balance:	\$444,533 / \$373,415
Object Code:	Service Agreements - Computer
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Commodity Code:	939-021
Bid Reference:	Sole Source - Proprietary

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____

Memo

To: Kim Smith, Purchasing Manager ✓
From: Michael Coletta, Information Systems Manager
CC: Jennifer Pae, Finance Director
Date: 2/9/2018
Re: Renewal of Annual Superion Public Sector Maintenance Contract

It is time to renew the annual maintenance contract for the Superion Public Sector software. This maintenance covers the period from February 1, 2018 to January 31, 2019 and provides the City of Lakewood with program updates and technical support. This is a sole source service. I respectfully ask that the Board of Control approve the purchase of this maintenance contract. This year the maintenance will be \$71,117.99. The itemized invoices are attached.
The dollars required for this expenditure reside in account 101-5050-412.52-07.

Application Modules	Primary Department(s)	Cost
Contract No. 9802022		
Qrep Catalogs - 7 (GM,LX,MR,PI,PR,CX,CR)	Finance, Human Resources, Utility Billing, I.T.	\$2,666.58
Qrep Retrofit Modification Option	Finance, Human Resources, Utility Billing, I.T.	\$1,800.00
Accounts Receivable	Finance	\$5,197.93
Contract No. 070908		
GMBA with Extended Reporting	Finance	\$15,291.01
Applicant Tracking	Human Resources	\$0.00
Customer Information System	Utility Billing	\$17,239.95
Cash Receipts	Utility Billing	\$3,885.05
Land Management	Utility Billing	\$4,038.42
Payroll/Personnel	Finance, HR	\$8,971.42
Purchasing/Inventory	Finance	\$8,402.72
Document Management Services	Utility Billing	\$1,297.15
Contract No. 00003834		
NAVI Time & Attendance Generic	Finance, Human Resources, I.T.	\$1,737.44
Contract No. 120433		
Cash Receipts Lockbox Interface	Utility Billing	\$590.32

Reg
Entered



Invoice

Invoice No
203447

Date
1/31/2018

Page
1 of 2

1000 Business Center Drive
Lake Mary, FL 32746
www.Superion.com
Toll free 800-727-8088

Billing Inquiries: Accounts.Receivable@Superion.com

Bill To

City of Lakewood - Financials
12650 Detroit Avenue
LAKEWOOD OH 44107
United States

Ship To

City of Lakewood - Financials
12650 Detroit Avenue
LAKEWOOD OH 44107
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
1789LG	City of Lakewood - Financials		USD	Net 30	3/2/2018

No 3	Description	Units	Rate	Extended
Contract No. 9802022				
1	NaviLine QRep Catalogs - Annual Maintenance Fee QRep Catalogs for GM,LX,MR,PI,PR,CX,CR Maintenance: Start:2/1/2018, End: 1/31/2019	7	\$380.94	\$2,666.58
2	Modifications - Annual Maintenance Fee Retrofit Modification Option Maintenance: Start:2/1/2018, End: 1/31/2019	18	\$100.00	\$1,800.00
3	NaviLine Accounts Receivable-Annual Maintenance Fee-NSP - Annual Maintenance Fee Accounts Receivable Maintenance: Start:2/1/2018, End: 1/31/2019	1	\$5,197.93	\$5,197.93
Contract No. 070908				
4	NaviLine GMBA w/Extended Reporting - Annual Maintenance Fee NAVI - GMBA w/Extended Reporting Maintenance: Start:2/1/2018, End: 1/31/2019	1	\$15,291.01	\$15,291.01
5	Applicant Tracking - Annual Maintenance Fee NAVI - Applicant Tracking Maintenance: Start:2/1/2018, End: 1/31/2019	1	\$0.00	\$0.00
6	NaviLine Customer Information System - Annual Maintenance Fee NAVI - Customer Information Systems Maintenance: Start:2/1/2018, End: 1/31/2019	1	\$17,239.95	\$17,239.95
7	NaviLine Cash Receipts-Annual Maintenance Fee-NSP - Annual Maintenance Fee NAVI - Cash Receipts Maintenance: Start:2/1/2018, End: 1/31/2019	1	\$3,885.05	\$3,885.05
8	NaviLine Land/Parcel Mgmt-Annual Maintenance Fee-NSP - Annual Maintenance Fee NAVI-Land Management Maintenance: Start:2/1/2018, End: 1/31/2019	1	\$4,038.42	\$4,038.42



Invoice

Invoice No
203447

Date
1/31/2018

Page
2 of 2

1000 Business Center Drive
Lake Mary, FL 32746
www.Superion.com
Toll free 800-727-8088

Billing Inquiries: Accounts.Receivable@Superion.com

Bill To
City of Lakewood - Financials
12650 Detroit Avenue
LAKEWOOD OH 44107
United States

Ship To
City of Lakewood - Financials
12650 Detroit Avenue
LAKEWOOD OH 44107
United States

No 3	Description	Units	Rate	Extended
9	NaviLine Payroll/Personnel-Annual Maintenance Fee-NSP - Annual Maintenance Fee NAVI-Payroll/Personnel Maintenance: Start:2/1/2018, End: 1/31/2019	1	\$8,971.42	\$8,971.42
10	NaviLine Purchasing/Inventory-Annual Maintenance Fee-NSP - Annual Maintenance Fee NAVI-PURCHASING INVENTORY Maintenance: Start:2/1/2018, End: 1/31/2019	1	\$8,402.72	\$8,402.72
11	NaviLine Document Management Services - Annual Maintenance Fee NAVI-DMS - Document Management Services Maintenance: Start:2/1/2018, End: 1/31/2019	1	\$1,297.15	\$1,297.15
Contract No. 00003834				
12	NaviLine Time & Attendance Interface-Generic - Annual Maintenance Fee NaviLine Time & Attendance Interface - Generic Maintenance: Start:2/1/2018, End: 1/31/2019	1	\$1,737.44	\$1,737.44
Contract No. 120433				
13	NaviLine Cash Receipts Lock Box Interface - Annual Maintenance Fee NaviLine Cash Receipts Lockbox Interface Maintenance: Start:2/1/2018, End: 1/31/2019	1	\$590.32	\$590.32

Please make remittance payable to Superion, LLC
ACH / EFT:
Routing Number 0710-000-39
Account Number 81880-15335
Bank of America (Phone 800-432-1000)
E-mail payment details to: Accounts.Receivable@superion.com

Check:
12709 Collection Center Drive
Chicago, IL 60693

Subtotal	\$71,117.99
Tax	\$0.00
Invoice Total	\$71,117.99
Payments Applied	\$0.00
Balance Due	\$71,117.99

Feb 8, 2018 3:26:16 PM EST

File Edit Commands Help

Portscreen RION

101-5050-412 52-07

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Account information

Q Service Agreements / Computer

Fiscal year: 2018

Budget: 509,000.00

Committed: 240,899.40

Q Balance: 268,100.60

Project Data

Project Entry Optional

Q 103002 Code Enforcemen

Q 123012 SharePoint

Q 163011 Fiber Network C

Account Balance by Period

Period/Month

Actuals

Cumulative Totals

Q 01 January 63,086.69

Q 02 February 1,380.00

Q 03 March .00

Q 04 April .00

Q 05 May .00

Payment information

Vendor (* indicates pending)

Q SHAMROCK COMPANIES, INC

Q MCPC, INC.

Q SPRINT

Q RIGHT STUFF SOFTWARE CORP.

Q GRANICUS, INC.

Encumbrances

PO #

Vendor

Balance

Q 088002 SPRINT

Q 088183 MCPC, INC.

Q 088184 VISION SOLUTIONS, INC

Q 088185 CDW GOVERNMENT, INC.

Q 088186 FIS AVANTGARD LLC

Q 088199 FIS AVANTGARD LLC

Q 088200 CDW GOVERNMENT, INC.

Pre Encumbrances

Type

Req/PO

Project

Balance

RQ 0000030023

RQ 0000030031

RQ 0000030040

RQ 0000030187

RQ 0000030191

RQ 0000030425

Segment/Balance Details

Fund 101 General Fund

Department 50 Finance

Division 50 Information Systems

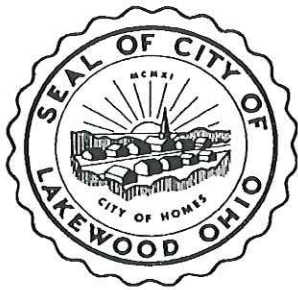
Activity basic 41 General Government

Original Budget 509,000.00

Revised Budget .00

Current expenditures 1,380.00

YTD expenditures 63,086.69



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-090

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Professional Service Contract – Re: Environmental Surveys of Lakewood Hospital Property

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to amend a professional services contract with **Electro-Analytical dba EA Group** in the amount of **\$12,700** to perform **Environmental Surveys of the Lakewood Hospital site consisting of subsurface investigation with monitoring of wells**. Contract award with EA Group now totals **\$45,700**.

Contracting Authority:	Ordinance 43-17 \$500,000
Contracting Balance:	\$470,000 / \$457,300
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-413-30-10 \$100,000
Account Balance:	\$100,000 / \$87,300
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services / Special Legal Services
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____

MEMORANDUM

DATE: February 12, 2018

TO: Board of Control

FROM: Alex Harnocz
Planning and Development

Re: Environmental Survey Services for Lakewood Hospital – 14519
Detroit Ave.

The Department of Planning and Development is seeking to extend the contract with EA Group of Mentor, Ohio to perform Environmental Surveys for the Lakewood Hospital property. The proposed survey is a limited sub-surface environmental investigation. This investigation will include soil sampling and the installation of three monitoring wells in the front yard of the hospital site. This will provide additional information about soil and groundwater conditions at the site.

In February 2017, the City released an RFP seeking an environmental consultant. Seven (7) responses were received. All responses were reviewed by five (5) City staff members in the Planning and Engineering Departments. After independent review, the reviewers met and ranked all of the submissions. EA Group was the clear leader. EA was ranked first by all five reviewers based on their experience on similar projects, especially the Pre-Demolition Survey of Huron Hospital (a similarly-sized former Cleveland Clinic Hospital) and the City's positive experience working with them on the Hilliard Theatre property.

The City was pleased with EA Group's performance on the Pre-Demolition Survey and would like to extend this contract for these additional environmental services.

EA Group prepared a proposal with a cost estimate of \$11,560 to conduct the subsurface investigation with permanent monitoring wells (Attachment A). Due to the nature of this project, and the possible need for additional sampling we are requesting contracting authority up to \$12,700. This 10% cushion would allow us to issue reasonable change orders to EA Group, if necessary, without returning to the Board and incurring excess delay in the project.

add Line 2
to carry-
over
PO 88357



EA GROUP

Environmental Analysis
and Management

PROPOSAL

January 4, 2018

Mr. Alex Harnocz
City of Lakewood
12650 Detroit Ave.
Lakewood, Ohio 44107

RE: Soil and Groundwater Sampling
Underground Storage Tank Area
Lakewood Hospital Property

Dear Mr. Harnocz:

In response to your request we have prepared the following proposal for sampling and analysis of soil and groundwater around the Underground Storage Tanks (USTs) at Lakewood Hospital. The objective of the proposed sampling is to assess whether there is any significant leakage of diesel fuel contamination from the UST installation into the surrounding soils and groundwater.

SCOPE OF SERVICES

Task I: Site Clearance and Planning

Our project manager will contact the Ohio Utility Protection Service (OUPS) to request location and marking of utilities. This proposal also includes a line items for a private utility location service to locate and mark underground utilities that may exist between the hospital building and Detroit Road, if deemed necessary. Topographic maps and available utility plans will be reviewed.

Based on the site evaluation we will select up to four (4) locations for placement of soil borings, three of which will be developed as groundwater monitoring wells.

Task II Soil Borings

We will direct the advancement of soil borings in the designated locations, to an estimated depth of 20 feet or less. Soil samples will be collected continuously and soil boring logs will be recorded for each location.

Soil samples will be collected in pre-cleaned glassware, fitted with teflon lined lids. Two soil samples will be collected from each split-spoon for on-site headspace analysis along with a split for possible submission to the laboratory. All sampling and drilling equipment will be decontaminated prior to each boring and between all individual sample collection and sampling procedures. A photoionization detector



January 4, 2018

Mr. Alex Harnocz

City of Lakewood

RE: Soil and Groundwater Sampling
Underground Storage Tank Area
Lakewood Hospital Property

Page 2

(PID) will be used to field screen samples prior to submission of samples for laboratory analysis. A total of approximately four (4) soil samples will be submitted for analysis.

Task III: Groundwater Well Installation and Sampling

Two Options are presented, and associated fees are listed below.

Option A: Temporary Wells

If a single sampling event is acceptable, we can elect to install $\frac{3}{4}$ inch temporary wells, which will be sampled and removed at the completion of the site work. If sufficient water collects within the temporary wells, we will sample the water for analysis.

Option B: Monitoring Wells

Under this option we will install two inch monitoring wells, finished at ground level with flush mount box and locking caps. These wells may remain in place for resampling at a later date, and then be removed during site development.

Monitoring wells will be properly developed no less than 24 hours after completion of the drilling activities in order for the groundwater to stabilize and sampled no less than 24 hours after well development. The depth to water and depth of well will be measured at each well.

The water samples will be placed in coolers and promptly delivered to our certified laboratories for analysis. Properly completed chain-of-custody forms will accompany the samples. A total of three (3) water samples (per sampling event) will be analyzed in this task.

Auger cuttings, decon water and purge and development water will be containerized in DOT approved 55 gallon drums and left on site. This Scope of Services does not include disposal or characterization of wastes generated during the investigation. Costs for disposal of these materials can be provided at your request. A cost estimate for non-hazardous disposal is provided under the Fees section of this proposal.



January 4, 2018

Mr. Alex Harnocz

City of Lakewood

RE: Soil and Groundwater Sampling
Underground Storage Tank Area
Lakewood Hospital Property

Page 3

Task IV: Analysis of Samples

Samples will be properly preserved and containerized and returned to EA Group's VAP certified laboratory for analysis.

Soil samples will be analyzed for:

Total Petroleum Hydrocarbons, Diesel Range (TPH-DRO, Method 8015 Mod.)
BTEX and MTBE (Method 8260B)
Polycyclic Aromatic Hydrocarbons (BUSTR list, Method 8270B)

Water samples will be analyzed for:

BTEX and MTBE (Method 8260B)
Polycyclic Aromatic Hydrocarbons (BUSTR list, Method 8270B)

Task V: Reporting

A report will be completed describing the field activities performed and a summary of analytical results. All boring logs, field and laboratory analytical data, sample location maps and chain-of-custody forms will be included in the final report. Analytical results will be compared to relevant BUSTR action levels.

FEES

Option A: Temporary Wells:

Site Clearance and Planning:	\$ 400.00
Drilling:	1,700.00
Project Management and Sampling	900.00
Temporary Wells:	400.00
Analytical:		
Soil:	4 samples @ \$300.00/sample.....	1,200.00
Groundwater:	3 samples @ \$220.00/sample.....	660.00
Waste Disposal (estimated):	400.00
Data Review/Report Development:	500.00
Private Utility Locating Service:	<u>1,900.00</u>
Option A Total:	<u>\$8,060.00</u>



January 4, 2018

Mr. Alex Harnocz

City of Lakewood

RE: Soil and Groundwater Sampling
Underground Storage Tank Area
Lakewood Hospital Property

Page 4

Option B: Installed Monitoring Wells:

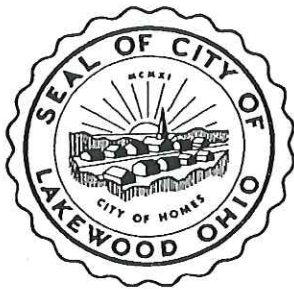
Site Clearance and Planning:	\$ 400.00
Drilling:	3,600.00
Project Management and Sampling:	1,600.00
Monitoring Well Materials:	900.00
Develop and Sample Wells:	400.00
Analytical:		
Soil:	4 samples @ \$300.00/sample.....	1,200.00
Groundwater:	3 samples @ \$220.00/sample.....	660.00
Waste Disposal (estimated):	400.00
Data Review/Report Development:	500.00
Private Utility Locating Service:	<u>1,900.00</u>
Option B Total:	<u>\$11,560.00</u>

We appreciate the opportunity to provide this proposal. If you have any questions or require additional information, please feel free to call me.

Sincerely,

EA GROUP

Patrick G. Herbert
President



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-119

May 8, 2017

Board of Control
City of Lakewood, Ohio 44107

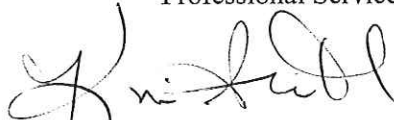
Subject: Award Contract – Professional Services Contract – Re: Pre-Demolition Survey of Lakewood Hospital Property

Dear Members of the Committee:





Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Service Contract with EA Group in an amount not to exceed \$33,000 to perform a Pre-Demolition Survey of Lakewood Hospital Property at 14519 Detroit Avenue. Contract award is a base bid of \$29,850 plus contingencies.

EA Group was chosen to perform these Professional Services based on their RFP submission and previous history of similar work performed within the City

Contracting Authority:	Ordinance 43-16 \$500,000
Contracting Balance:	\$398,375 / \$365,375
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-10 \$60,000
Account Balance:	\$31,551 / (\$1,449)
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/>
Account Description:	Professional Services
Commodity Code:	349-000
Bid Reference:	Professional Service


Kim Smith
Purchasing Manager

Previous Award

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	5/8/17
Kevin M. Butler, Director of Law		_____	5/8/17
Jennifer Pae, Director of Finance		_____	5/8/17
Michael P. Summers, Mayor		_____	5-8-17



Feb 12, 2018 3:02:18 PM EST
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260-7001-461.30-10
Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Print
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Next account
2017
2019
Account activi...
Pending trans...
Images
Budget alloca...

Account information
Professional Services / Other
Fiscal year: 2018
Budget: 100,000.00
Committed: 7,040.00
Balance: 92,960.00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Encumbrances

PO #	Vendor	Balance
Q 088357	ELECTRO-ANALYTICAL	7,040.00

Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund
Department	70	Planning and Development
Division	01	Planning and Development
Activity basic	46	Community Environment
Sub activity	1	Community Environment
Element	30	Professional Services
Object	10	Other

Project Data
Project Entry Optional

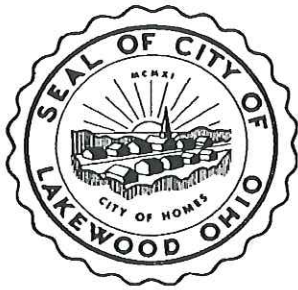
Payment information

Vendor	(* indicates pending)	Total
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Original Budget	.00
Revised Budget	100,000.00
Current expenditures	.00
YTD expenditures	.00
Unposted expenditures	.00
Encumbrances	7,040.00
Unposted encumbrances	.00
Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-091

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Occupational Health Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Division of Human Resources, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with **St. Vincent Charity Medical Center Occupational Health Department** in an amount not to exceed **\$15,000** to provide Occupational Medicine and Drug Screening Services to the City. The provider has **subcontracted with Lakewood Urgent Care on Detroit Avenue and West 117th Street**. The contract award is effective **April 1, 2018** through March 31, 2019 and includes (2) additional one-year renewal options.

St. Vincent Charity Medical Center submitted the sole response to RFP No. 18-002 issued for these services.

Contracting Authority:	Ordinance 43-17 \$25,000
Contracting Balance:	\$24,855 / \$9,855
Funding:	General Fund
Account Distribution:	101-1201-411-30-06 \$16,700
Account Balance:	\$16,555 / \$1,555
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services / Alcohol & Drug Testing
Commodity Code:	952-007
Bid Reference:	RFP 18-002

Kim Smith
Purchasing Manger

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669
Website: www.onelakewood.com

Jean M. Yousefi, PHR
Director of Human Resources

February 6, 2018

Board of Control:

Please accept this recommendation to accept the proposal from St. Vincent Charity Medical Center for Occupational Health Services. The Occupational Health Department has been the city's provider since March 2013. An RFP was distributed in January 2018 and the only proposal received was from our current vendor St. Vincent.

With this proposal the vendor has either maintained the pricing, or in several instances lowered the prices on their a la cart services. The service and assistance we have received from St. Vincent's has been excellent and they have given sound guidance through several very difficult situations. In addition they now subcontract through Lakewood Urgent Care on Detroit Avenue.

ST.VINCENT CHARITY MEDICAL CENTER

Pricing per Service

Testing:

Routine 9-panel Drug Screen (non-DOT)	\$36.00
DOT Regulated Drug Screen	\$37.00
Breath Alcohol Screen	\$28.00
MRO Review Fee	\$25.00
After Hours Testing through ER	\$123.00

Other Services:

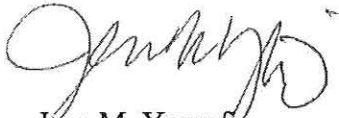
Post-offer, Pre-employment Police and Fire Pension Physical	\$453.00
Return to Work	\$43.00
Fitness for Duty Testing	\$175.00
Functional Capacity Exams	\$500 - \$1000

Vaccinations: Hepatitis B (3 shot series)
TB Skin Test

\$55.00/inj.
\$18.00

Thank for your consideration of this request.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Jean M. Yousefi', written in a cursive style.

Jean M. Yousefi
Director of Human Resources

2. Individual Only: Affiant further states that the following is a complete and accurate list of the names and addresses of all persons interested in the contract for which the bid is being filed:

Affiant further states that the following attorneys represent Affiant:

Partnership Only: Affiant further states that the following is a complete and accurate list of the names and addresses of the members of the partnership:

Affiant further states that the following attorneys represent the partnership:

3. Corporation Only: Affiant further states that the following is a complete accurate list of the **officers**, directors and attorneys of the corporation:

President - DAVID F. Perse

Secretary - Brent Buckley

Attorneys - Shannon Jerse

Vice President - John Rusnarczyk, Ted Monczewski
Beverly Lozar, Hugh Pearson
Treasurer - Sister MIRIAM ERB
Directors - Jeffery Weaver
SEE ATTACHED

and that the following officers are duly authorized to execute contracts on behalf of the corporation:

DAVID F. Perse, President, CEO, Beverly Lozar Sr VP, COO, CNO, John Rusnarczyk Sr VP, CFO
Sister Miriam ERB V.P., Ted Monczewski VP, Hugh Pearson, VP.

Feb 8, 2018 11:32:53 AM EST
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101-1201-411.30-06
Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Account information
Professional Services / Medical, Dental, Hospital
Fiscal year: 2018
Budget: 16,700.00 Dr
Committed: 15,000.00
Balance: 1,700.00

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	145.00	145.00
Q 02 February	.00	145.00
Q 03 March	.00	145.00
Q 04 April	.00	145.00
Q 05 May	.00	145.00

Payment information

Vendor	(* indicates pending)	Total
Q ST. VINCENT'S CHARITY HOSPITAL		145.00

Encumbrances

PO #	Vendor	Balance
Q 088148	ST. VINCENT'S CHARITY	11,855.00
Q 088156	FELDMAN, SVETE, FOERS	3,000.00

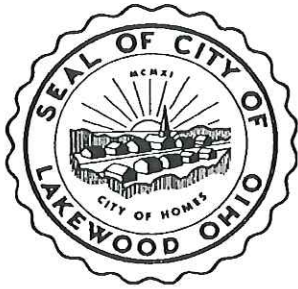
Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	16,700.00
Department	12	Human Resources	Revised Budget	.00
Division	01	Human Resources	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	145.00
Sub activity	1	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	14,855.00
Object	06	Medical, Dental, Hospital	Unposted encumbrances	.00
			Pre-encumbrances	.00

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Next account
2017
2019
Account activi...
Pending trans...
Images
Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-092

February 15, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Workers' Compensation Excess Loss Insurance Coverage

Dear Members of the Board:

Based on a review conducted by the Department of Human Resources in conjunction with the City's Workers' Compensation Claims Management Provider, KKSG & Associates, Inc., I am submitting for your consideration this request to award a requirement contract with **Fitzgibbons Arnold & Company** in the amount of **\$70,789** to provide Excess Loss Worker's Compensation coverage to the City of Lakewood. Contract is effective March 1, 2018 through February 28, 2019. The City's Workers' Compensation program is self-insured, and by carrying the additional coverage we are protected against large claims.

Contracting Authority:	Ordinance 43-17 \$90,000
Contracting Balance:	\$90,000 / \$19,211
Funding:	Workers' Compensation Fund
Account Distribution:	601-5099-419-20-06 \$61,000
Account Balance:	\$61,000 / (\$9,789)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Personnel Benefits
Commodity Code:	003-008
Bid Reference:	RFP

Kim Smith
Purchasing Manger

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669
Website: www.onelakewood.com

Jean M. Yousefi, SPHR
Director of Human Resources

February 12, 2018

Members of Board of Control:

As a self-insured employer Workers Compensation regulations require us to carry excess loss insurance. Our TPA, KKSG & Associates has secured an excellent price for this coverage from Midwest Employers (through Fitzgibbons Arnold and Company). This is the second half of a 2 year contract covering the period of March 1, 2018 through February 28, 2019.

The cost for the coverage, based on our estimated payroll is \$70,789. I ask that you please approve this request.

Sincerely,

Jean M. Yousefi
Director of Human Resources

Fitzgibbons Arnold & Company

P.O. Box 45520
Cleveland, OH 44145-0520
Phone : 800-837-3640

INVOICE # 46444**Page 1**

ACCOUNT NO.

OP

DATE

LAKEW-3

TH

02/01/18

PRODUCER

Arthur Stehlik

City of Lakewood
12650 Detroit Avenue
Lakewood, OH 44107

Itm #	Due Date	Trn	Type	Description	Amount
370195	03/01/18	RIS	EWC	Excess Workers Comp 18/19	\$ 70,789.00
Invoice Balance:					\$ 70,789.00

Process
Invoice
for Pymt.

Please remit payments to: PO Box 896, Amherst, OH
44001-0896

*** PLEASE RETURN ONE COPY WITH YOUR REMITTANCE ***

Feb 8, 2018 11:37:13 AM EST

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601-5099-419 20-06

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Personnel Benefits / Workers Comp - Premium

Fiscal year: 2018 Dr

Budget: 61,000.00

Committed: .00

Q Balance: 61,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	601	Workers Compensation Fund	Original Budget	61,000.00
Department	50	Finance	Revised Budget	.00
Division	99	General Administration	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	9	General Government	Unposted expenditures	.00
Element	20	Personnel Benefits	Encumbrances	.00
Object	06	Workers Comp - Premium	Unposted encumbrances	.00

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO: 43-17

BY: Anderson, Bullock, Litten, Marx,
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council otherwise, it shall take effect and be in force after the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2018, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2018 Budget are as follows:

1) Legal Services.....	225,000
2) Recodification of Ordinances	12,500
3) Financial Audit	75,000
4) Hospitalization and Health Care Benefit Consulting Services	40,000

5) Consultant for Workers Compensation	30,000
6) Risk Management Consulting Services	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing	25,000
8) Employee Assistance Program	15,000
9) Supervisor / Manager / Employee Training.....	125,000
10) Exams for Classified Positions	75,000
11) Housing and Building Plans Examinations	75,000
12) Lakewood Jail Medical Services	50,000
13) Band Concerts	15,000
14) Municipal Engineering Consultant.....	80,000
15) Debt Issuance Costs	100,000
16) Integrated Wet Weather Plan Professional Services	750,000
17) Administrative Professional Services	300,000
18) Professional Services related to Lakewood Hospital	500,000
Sub-Total	\$2,507,500

Services contracts included in the 2018 Budget are as follows:

1) Government Agreements (WEB)	115,000
2) Government Agreements (Ba of Ed/Pools)	800,000
3) Financial Institution Service Charges	60,000
4) Electronic Payment Services	250,000
5) Property & Liability Insurance Contracts	500,000
6) Workers' Comp Stop Loss Insurance	90,000
7) Life Insurance	20,000
8) Hospitalization and Health Care Benefit Services	8,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service	200,000
11) Home Delivered Meals	47,500
12) Distribution System Leak Survey	25,000
13) Disposal of Screenings and Grit (WWTP)	10,000
14) Excavation Spoils Removal.....	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal	30,000
18) Waste Collections - Condominiums	105,000
19) Biosolids Disposal	105,000
20) Roll-Off Box for Construction Debris	65,000
21) Site to Receive & Process Yard Waste	45,000
22) Lab Analysis Service	25,000
23) Citywide Computer Hdwre Op. Sys., & Software Maint Contracts	550,000
24) Communications Services	100,000
25) Water Meter Program Maintenance	25,000
26) Telephone Service	95,000

27) Cellular Phone Service.....	250,000
28) HVAC Maintenance.....	125,000
29) Elevator Maintenance.....	25,000
30) Fire Alarm Maintenance.....	50,000
31) Copier Maintenance Service.....	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance.....	250,000
33) Rental and Laundry of Uniforms.....	35,000
34) Advertising.....	30,000
35) Printing Services.....	165,000
36) CRIS/LEADS Fees.....	20,000
37) Parking Citation Billing Service.....	50,000
38) Fireworks Display.....	40,000
39) Transportation Services.....	65,000
Sub-Total.....	\$14,052,500

Materials, supplies, and equipment authorized for purchase under the 2018 Budget are as follows:

1) Sand and Aggregate.....	45,000
2) Concrete Supplies.....	50,000
3) Asphalt Materials.....	50,000
4) Asphalt Cold Patch.....	25,000
5) Crack Sealant.....	40,000
6) Road Salt (Sodium Chloride).....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances.....	100,000
8) Water Meter Supplies & Materials.....	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material.....	195,000
10) Polymer Flocculants.....	30,000
11) Wastewater Treatment Chemicals.....	125,000
12) Tires and Road Service.....	85,000
13) Automotive Repairs, Parts and Supplies.....	600,000
14) Oil and Lubricants.....	40,000
15) Fuel (Gasoline and Diesel).....	500,000
16) Purchase of Uniforms and Gear - Public Works.....	20,000
17) Electrical Supplies.....	50,000
18) Hardware Supplies.....	45,000
19) Janitorial Supplies.....	50,000
20) Landscape Materials.....	30,000
21) Lumber Supplies.....	100,000
22) Plumbing Supplies.....	40,000
23) Pool Supplies - Chemicals.....	45,000
24) Small Tools and Equipment.....	130,000
25) Prisoner Food Supplies.....	35,000
26) Purchase Uniforms & Gear - Safety Forces.....	75,000

27) Ammunition.....	30,000
28) Office Supplies.....	40,000
29) Computer Supplies.....	10,000
30) Computer Software.....	45,000
31) Communications Equipment.....	75,000
32) Paper Supplies.....	15,000
33) Lease Copier Equipment.....	35,000
34) Subscriptions/Publications.....	30,000
35) Reforestation.....	200,000
36) Police Operating Equipment.....	150,000
37) Fire/EMS Operating Equipment.....	150,000
38) Waste Water Treatment Plant Operating Equipment.....	100,000
39) Fitness Equipment/Devices.....	30,000
Sub-Total.....	\$3,755,000
Total.....	\$20,315,000

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 14, 2017


President


Clerk

Approved: December 20, 2017


Mayor

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO. 55-17

BY: Anderson, Bullock, Litten, Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the Sidewalk Improvement Program in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Sidewalk Improvement Program

\$800,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council, and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

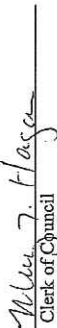
Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor; otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 15, 2017


President of Council


Clerk of Council

Approved: December 20, 2017


Mayor